



NEW YORK CITY DEPARTMENT OF
HEALTH AND MENTAL HYGIENE
Mary T. Bassett, M.D., M.P.H.
Commissioner

July 24, 2014

Dear Group Child Care and School-Based Directors:

This letter is to inform you of changes to New York City and New York State immunization requirements. The list of immunization requirements for 2014 is enclosed and available at www.nyc.gov/html/doh/downloads/pdf/imm/sch-med-req.pdf. In order to attend child care, (including daycare, Head Start, nursery or pre-kindergarten), parents/guardians must submit proof of immunization for their children to your program.

Please note the following changes to the immunization requirements for students attending childcare in 2014-15:

- Haemophilus influenza Type B (Hib) vaccine: A child who has not received this vaccine or received his or her last dose before 15 months of age, may need a dose of this vaccine.
- Pneumococcal conjugate vaccine (PCV): A child who has not received this vaccine or received his or her last dose before age 2 years, may need a dose of this vaccine.
- Influenza vaccine: All children must receive at least one dose of influenza vaccine between July 1, 2014 and December 31, 2014.

Also, please note that all children 6 months to 59 months old enrolled in child care must receive an influenza vaccine by December 31st of each year.

Additional information on the new influenza vaccine requirement can be found at www.nyc.gov/html/doh/downloads/pdf/imm/day-care-flu-faq.pdf.

These changes are in addition to the requirements for DTaP (Diphtheria and Tetanus toxoids and Pertussis vaccine), Polio, MMR (Measles-Mumps-Rubella), Varicella, and Hepatitis vaccines. In addition, for all vaccines, it is no longer sufficient to count the number of doses received of the required vaccine, but also necessary to determine whether the doses were given at the correct age and intervals.

To help you comply with the latest immunization requirements for children in your program, the Citywide Immunization Registry (CIR) Online Registry can be used to look up immunizations reported by medical providers. Through the CIR you can see which immunizations the child received, whether doses were given at the correct age and interval, and which immunizations are due now. You can also print a child's immunization record for your files and give it to the parent for follow-up. To register with the CIR, go to: <https://a816-healthpsi.nyc.gov/OnlineRegistration>. After completing registration and receiving a CIR facility code, download the Online Registry Access forms at www.nyc.gov/html/doh/downloads/pdf/cir/cir-childcare-forms.pdf; then sign and fax back to (347) 396-2559. You will then be contacted with account set-up instructions, training over the phone and a user's guide. For questions or assistance, email cir@health.nyc.gov or call (347) 396-2400.



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As a reminder, all child care settings in New York are required to post influenza educational material, in plain view, within their facilities, in accordance with New York State Public Health Law section §613. You can download and print the DOHMH poster about the new influenza vaccine requirement here [Childcare Influenza Vaccine Requirement Poster](#).

The Health Department also recommends that you distribute influenza educational material to all parents upon enrollment or during parent orientation. The Influenza Health Bulletin is attached and also available in multiple languages at:

- Influenza Health Bulletin: www.nyc.gov/html/doh/html/pub/pub.shtml (search Keyword “influenza”)
 - Health Bulletins can be ordered by calling 311.
- Seasonal Flu Information:
www.health.ny.gov/diseases/communicable/influenza/seasonal/childhood_adolescent

If you have questions about these requirements, please visit our website at [Borough Office Contacts](#), to contact any one of our 4 Borough offices.

Sincerely,

Jane R. Zucker, MD, MSc
Bureau of Immunization

Frank Cresciullo, MPA
Bureau of Child Care