

## GENERAL GROUP DAY CARE CENTER PERMIT REQUIREMENTS

- Operators of a Group Child Care Service must follow the regulations and guidelines outlined in **Article 47 of the NYC Health Code.**  
[ARTICLE 47 OF THE NYC HEALTH CODE](#)
- You can find additional information on how to obtain a permit to operate a child care service at NYC Department of Health and Mental Hygiene’s Bureau of Child Care website.  
[www.nyc.gov/health/childcare](http://www.nyc.gov/health/childcare)
- Once prospective providers/directors/owners receive satisfactory site viability inspection reports, they must submit architectural plans prepared by a licensed architect for review by an Associate Public Health Sanitarian.
- Prospective providers/directors/owners must also obtain statements of approval from the NYC Department of Buildings and the NYC Fire Department.
- Must obtain Lead-Based Paint and a water lead-based test results.
- Must submit a Written Safety Plan, which will include :
  - Health Care Plan
  - Lost Child Plan
  - Emergency Evacuation Plan
- All Child care programs must have an Educational Director
- Assure Staff Screening, References, Medicals and Insurance
  - Fingerprinting by Department of Investigation (DOI)
  - Child Abuse and Maltreatment by the State Central Register (SCR) done every 2 years
  - Letters of References from 3 most recent employers
  - Staff physical examination certificates
  - Workers’ compensation and disability benefits insurance
- Required Trainings:
  - Child Abuse and Maltreatment
  - Prevention of Infectious Disease
  - Sudden Infant Death Syndrome (infant/toddler programs)
  - Shaken Baby (infant/toddler programs)
- Assistant Teachers must obtain 15 hours of training every 2 years
- Receive an Early Childhood Education Consultant (ECEC) and Public Health Sanitarian (PHS) inspection of the facility for compliance with Article 47 of the New York City Health Code.
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