



Introduction of New Service Fees for Online Orders

Starting Monday, October 25, 2010, the Office of Vital Records will introduce new service fees affecting credit card transactions for burial permits and corrections in the Electronic Death Registration System (EDRS). These fees are a result of policies implemented by our credit card processing vendor VitalChek. There is no increase in the fees charged by the Office of Vital Records for certificates, corrections, or permits.

Each \$40 permit or correction fee will now have an additional \$1.20 credit card service fee attached. As an example, if both a permit and correction are requested, the service fee would be \$2.40. EDRS will automatically calculate and apply the new fee. Please refer to the following table for all of the new fees.

Service	VitalChek Fee
<i>Single Services</i>	
Burial Permit Only	\$1.20
Correction Only	\$1.20
Death Certificates (up to 10)	\$5.55
Additional Death Certificates (over 10)	\$.50 each
<i>Combination Services</i>	
Burial Permit + Death Certificate Correction	\$2.40
Death Certificates (up to 10) + Burial Permit	\$6.75
Death Certificates (up to 10) + Death Certificate Correction	\$6.75
Death Certificates (up to 10) + Burial Permit + Death Certificate Correction	\$7.95
Additional Death Certificates (over 10)	\$.50 each