



NEW YORK CITY DEPARTMENT OF  
HEALTH AND MENTAL HYGIENE  
Thomas Farley, M.D., M.P.H.  
*Commissioner*

**Ms. Flor M. Betancourt**  
Director, Birth and Death  
Registration  
fbetanco@health.nyc.gov

**Office of Vital Records**  
125 Worth Street, CN-4  
New York, NY 10013

1 212 788-4545 tel  
1 212 788-4548 fax

## **Notice to Funeral Directors**

### **Public Service Interface at the Burial Desk**

Please be reminded that all business transactions submitted to the Burial Desk must be handled by funeral directors and their authorized agents. This includes the issuance of death certificates processed by the Burial Desk. Funeral directors may not refer or instruct family members or the general public to pick up death certificates at the Burial Desk.

Family members or entitled persons requesting death certificates independently of a funeral director can be referred to [www.nyc.gov/vitalrecords](http://www.nyc.gov/vitalrecords).

Thank you for your cooperation.