

**City of New York  
Department of Information Technology & Telecommunications  
Job Posting Notice**

<b>Civil Service Title:</b> Computer Systems Manager	<b>Level:</b> M1
<b>Title Code No:</b> 10050	<b>Salary:</b> \$49,492/\$53,373 - \$125,000
<b>Business Title:</b> MOTI Technology Solutions Manager	<b>Work Location:</b> Manhattan
<b>Division/Work Unit:</b> Mayor's Office of Technology and Innovation	<b>Number of Positions:</b> 2
<b>Job ID:</b> 179141	<b>Hours/Shift:</b> Day
<b>Job Description</b>	
<p>DoITT provides for the sustained, efficient and effective delivery of IT services, infrastructure and telecommunications to enhance service delivery to New York City's residents, businesses, employees and visitors. As the City's technology leader, DoITT is responsible for maintaining the foundational IT infrastructure and systems that touch every aspect of City life from public safety to human services, from education to economic development crossing the full spectrum of governmental operations.</p> <p>The Technology Solutions Manager will report to the Mayor's Office of Technology and Innovation (MOTI). The successful candidate will be responsible for collaborating with senior internal and external stakeholders across city government, business and the technology community on technology projects of various scopes and complexity. In addition, he/she will be responsible for directing and overseeing key technology and innovation projects and initiatives. The Technology Solutions Manager will work closely with the Chief Technology Officer for the City of New York, MOTI staff, agency technology leaders, academic institutions, advocates, and other key stakeholders.</p> <p>Responsibilities will include: Provide leadership in defining solutions to meet agency needs including but not limited to data architecture, systems architecture and UX design; conduct analyses to determine areas in need of operational improvement and performance improvement plans; assist in oversight and risk management related to key technology projects and initiatives; manage and oversee new functionality and/or enhancements to technology systems; provide project management support to ensure that technology projects are delivered on time, within budget, and meet or exceed expectations; manage and oversee the scoping, development, testing, and implementation of data and enterprise management systems; assist in the development of technology prototypes and MVPs; establish key metrics for success and monitor progress toward, and attainment of, assigned goals and activities; facilitate requirements gathering and design sessions with stakeholders and agencies; focus on the design and implementation of best practices in user experience in order to deliver user-friendly system interfaces and applications; leverage change management best practices to assist in determining areas where efficiencies can be gained through leveraging technology; and manage special projects and initiatives. The position's responsibilities include commitment to and compliance with the City's EEO policy.</p>	
<b>Minimum Qualification Requirements</b>	
<p>1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties;</p> <p>or</p> <p>2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above;</p> <p>or</p> <p>3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above;</p> <p>or</p> <p>4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.</p> <p>NOTE: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.</p>	
<b>Preferred Skills</b>	
<p>The successful candidate should possess the following: 5+ years of data and/or systems architecture and UX design, analytics, data management, business process transformation, IT, or related disciplines; demonstrated knowledge of IT solutions in various environments; experience with software development and usability principles and tools such as prototyping and wire-framing; knowledge of coding languages (e.g. Python, PHP, Ruby) strongly desired; extensive knowledge of application and database development tools; excellent client management skills; demonstrated experience working with technical and non-technical staff; strong written and verbal communication skills; excellent analytical and organizational skills; ability to interface with executive level management and to respond positively to changing needs; excellent problem solver, creative thinker and willingness to embrace new approaches and pioneer innovative solutions to intricate problems; demonstrated project management experience; A Bachelor's degree in IT, computer science or related field required. Graduate degree preferred.</p>	
<b>To Apply</b>	
<p>For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities &gt; Careers, and search for Job ID #179141 For all other applicants, please go to <a href="http://www.nyc.gov/jobs/search">www.nyc.gov/jobs/search</a> and search for Job ID #179141</p> <p style="text-align: center;">-or-</p> <p>If you do not have access to a computer, please mail resume indicating Job ID # to: Department of Information Technology and Telecommunications (DoITT) Recruitment Office - 255 Greenwich Street - 9th Floor - New York, NY 10007</p>	
<p>SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW APPOINTMENTS ARE SUBJECT TO OVERSIGHT</p>	
<b>Posting Date:</b> December 30, 2014	<b>Post Until:</b> Filled