

**City of New York
Department of Information Technology & Telecommunications
Job Posting Notice**

Civil Service Title: Computer Associate (Operations)	Level: 01
Title Code No: 13621	Salary: \$47,692 - \$54,846
Business Title: Data Center Operator	Work Location: Brooklyn, NY
Division/Work Unit: IT Services	Number of Positions: 2
Job ID: 263950	Hours/Shift: Day - Due to the necessary technical support duties of this position in a 24/7 operation, candidate may be required to be on call and/or work various shifts such as weekends and/or evenings.
Job Description	
<p>DoITT provides for the sustained, efficient and effective delivery of IT services, infrastructure and telecommunications to enhance service delivery to New York City's residents, businesses, employees and visitors. As the City's technology leader, DoITT is responsible for maintaining the foundational IT infrastructure and systems that touch every aspect of City life from public safety to human services, from education to economic development crossing the full spectrum of governmental operations.</p> <p>The successful candidate will serve as a Data Center Operator reporting to the IT Services Division. Responsibilities will include: Perform mainframe computer operations tasks and functions associated with working in a Command Center environment monitoring multiple Mainframes (CPUs) with approximately 19 LPARs; monitor the operations of various agency LPARs; perform system shutdowns and system IPLs when required; address and respond to the needs of the systems directly; respond to system and job requests, such as Tape mounts, Operators intervention for hardware, Media swaps to a different device, etc.; monitor approximately 100 different CICS regions, ADABAS and DB2 Sessions running on the different LPARs for numerous City agencies; perform STOP and START System Tasks, CICS regions and DB2 sessions on request or as scheduled; monitor and initiate numerous CICS and mainframe system backups, both onsite and offsite that run on the LPARs including approximately 200 - 300 backups on a nightly basis; start, monitor and report on various ADABAS and DB2 offsite backups; oversee scheduled interval, perform thorough checks on assigned Systems and LPARs, assess and take appropriate corrective actions if problems exists; utilize and maintain Shift turnover and Check-off Logs used for recording the status of the applications running on a LPAR/System; utilize DoITT's problem reporting tool (Remedy) to generate and update problem tickets which report any and all Systems issues; perform special projects and initiatives as assigned.</p>	
Minimum Qualification Requirements	
<p>1. A certificate from an accredited technical school (approximately 675 hours) with a specialization in computer operations, and two years of satisfactory full-time experience, acquired within the last eight years, working on large-scale mainframe computer operations or mainframe data communication networks;</p> <p>or</p> <p>2. A baccalaureate degree from an accredited college and three years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above;</p> <p>or</p> <p>3. A four-year high school diploma or its educational equivalent and four years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above;</p> <p>or</p> <p>4. A satisfactory combination of education and/or experience equivalent to "1", "2", or "3" above. However, all candidates must have at least two years of full-time experience, acquired within the last eight years, as described in "1" above.</p>	
Preferred Skills	
<p>The successful candidate should possess the following: Knowledge of Omegamon for the various Lpars; knowledge and experience working with and updating schedules using AOC system software; knowledge of and the ability to use TSO windows through the various Lpars; ability to work with and address various issues occurring through the IBM silo's; ability to IPL system LPARS in a mainframe environment; knowledge of monitoring mainframe systems using AOC; supervisory experience in a mainframe environment; knowledge of Remedy.</p>	
To Apply	
<p>For City Employees, please go to Employee Self Service (ESS), click on Recruiting Activities > Careers, and search for Job ID #263950 For all other applicants, please go to www.nyc.gov/jobs/search and search for Job ID #263950</p> <p style="text-align: center;">-or-</p> <p>If you do not have access to a computer, please mail resume indicating Job ID # to: Department of Information Technology and Telecommunications (DoITT) Recruitment Office - 255 Greenwich Street - 9th Floor - New York, NY 10007</p>	
<p>SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL</p>	
Posting Date: September 26, 2016	Post Until: Filled

The Department of Information Technology & Telecommunications and the City of New York are equal opportunity employers.