

2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

DEPARTMENT OF SANITATION

DIVISION

BUREAU OF FACILITIES PLANNING AND ENGINEERING

ADDRESS1 44 BEAVER STREET

ADDRESS2 NEW YORK, NY 10004

CONTACT NAME Yvonne Bruzual

E-MAIL summerinterns@dsny.nyc.gov

PHONE

FAX

AGENCY DESCRIPTION (Max characters 3000)

The NYC Department of Sanitation (DSNY) promotes a healthy environment through efficient management of the City's solid waste and environmentally sound long-range planning to handle New Yorkers recycling and garbage. DSNY is the world's largest sanitation department, collecting more than 10,500 tons of residential and institutional garbage and 1,760 tons of recyclables every day. DSNY also clears litter, snow and ice from some 6,000 miles of streets, removes debris from vacant lots and clears abandoned vehicles from City streets.

UNIT DESCRIPTION (Max characters 1000)

The Bureau of Facilities Planning and Engineering provides engineering support services to DSNY's operating bureaus. The projects involved include schematic design of new garages, and rehabilitation of garages and other facilities under DSNY's jurisdiction.

POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN-DSNY-026 - Engineering - Accounting and Economics Undergraduate Intern

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

The selected candidate will support the Contract Unit of the Facilities Planning and Engineering Bureau by maintaining ledgers and preparing required documents. Projects will include assisting with inventory of facilities, progress reporting and record keeping, and research as needed.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

Candidate must possess strong analytical and organizational skills, be comfortable working in a fast paced environment, and be proficient in Microsoft Word and Excel

As of June 2016, the prospective intern must be a student matriculated in a college or be a recent college graduate majoring in economics, accounting, architecture, engineering, construction management, or a related field.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to summerinterns@dsny.nyc.gov

SALARY RANGE

\$433.50 per week

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-026-Engineering - Accounting and Economics Undergraduate Intern

nyc.gov/dcassip

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ADDRESS1 44 BEAVER STREET

ADDRESS2 NEW YORK, NY 10004

CONTACT NAME Roy Bloomfield

E-MAIL summerinterns@dsny.nyc.gov

PHONE

FAX

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POSITION TITLE (Max characters 100)

SUMMER COLEGE INTERN-DSNY-027 - Engineering - Mechanical Engineer Undergraduate Intern

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Selected candidates will work under the supervision of personnel in the Construction unit. Tasks will include providing assistance with designs and drawings, inventory projects and record keeping of contract documents, and assistance in field work at DSNY facilities around the city, including visits to active construction sites

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June 2016, the prospective intern must be a student matriculated in a college or be a recent college graduate majoring in architecture, engineering, construction management, or a related field.

Candidate should have familiarity with AutoCAD, Excel, and MS Project.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to summerinterns@dsny.nyc.gov

SALARY RANGE

\$433.50 per week

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-027- Engineering - Mechanical Engineer Undergraduate Intern

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BUREAU OF FACILITIES PLANNING AND ENGINEERING

ADDRESS1 44 BEAVER STREET

ADDRESS2 NEW YORK, NY 10004

CONTACT NAME Mike Friedlander

E-MAIL summerinterns@dny.nyc.gov

PHONE

FAX

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POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN-DSNY-028 - Engineering - Architecture Undergraduate Intern

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Selected candidates will work under the supervision of personnel in the Special Projects unit. Tasks will include providing assistance with designs and drawings of two future salt sheds and other design projects.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June 2016, the prospective intern must be a student matriculated in a college or be a recent college graduate majoring in architecture, engineering, construction management, or a related field.

Candidate should have strong AutoCAD, 3D modeling, and presentation skills.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to summerinterns@dny.nyc.gov

SALARY RANGE

\$433.50 per week

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-028-Engineering - Architecture Undergraduate Intern

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2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

DEPARTMENT OF SANITATION

DIVISION

DSNY/ SUPPORT SERVICES

ADDRESS1 52-35 58th Street

ADDRESS2 Woodside NY 11377

CONTACT NAME Neil Gallagher

E-MAIL summerinterns@dsny.nyc.gov

PHONE

FAX

AGENCY DESCRIPTION (Max characters 3000)

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UNIT DESCRIPTION (Max characters 1000)

The Support Services Division includes the Bureau of Motor Equipment and the Bureau of Building Maintenance, which provide the equipment required for DSNY to perform its essential tasks. Support Services coordinates the activities of these two operating bureaus to ensure that current and future needs are met for equipment, garages, transfer stations, and related infrastructure.

POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN-DSNY-035 - Building Maintenance - Project Management Undergraduate Interns (2)

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

The Bureau of Building Maintenance (BBM) has responsibility for maintaining garages, transfer stations, repair shops, and office buildings throughout the five boroughs. The Bureau employs carpenters, plumbers, electricians and other skilled trades who provide routine maintenance, facility rehabilitation, and emergency repairs. The Bureau also works closely with DCAS to secure funding for energy reduction programs and to achieve CO2 goals set forth by NYC PLANYC.

BBM is seeking a candidate pursuing a career in engineering or a related field. Tasks will include:

- Assisting field supervisory staff in conducting and documenting inspections of work performed by BBM trades and/or contractors
- Inspecting and documenting field conditions
- Preparing summary reports/narratives
- Reviewing submitted project narratives to prepare comments/rebuttals

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June of the program year the prospective intern must be a student matriculated in a college or be a recent college graduate (Winter/Spring term of the program year). A focus in engineering, architecture, facilities

management, construction management, or other related field.

Ideally intern will possess a valid NYS Driver's License.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to summerinterns@dsny.nyc.gov

SALARY RANGE

\$433.50 per week

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-035-Building Maintenance - Project Management Undergraduate Interns (2)

2016 NYC SUMMER INTERNSHIP PROGRAM

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DSNY/ SUPPORT SERVICES

ADDRESS1 52-35 58th Street

ADDRESS2 Woodside NY 11377

CONTACT NAME Neil Gallagher

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POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN-DSNY-036 - Building Maintenance - Contracting and Administrative (2)

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

The Bureau of Building Maintenance (BBM) has responsibility for maintaining garages, transfer stations, repair shops, and office buildings throughout the five boroughs. The Bureau employs carpenters, plumbers, electricians and other skilled trades who provide routine maintenance, facility rehabilitation, and emergency repairs. The Bureau also works closely with DCAS to secure funding for energy reduction programs and to achieve CO2 goals set forth by NYC PLANYC.

BBM is seeking a candidate to assist in the development of contracts, detailing the "Scope of Work" sections required for contract packaging. They will also assist in the reorganization of the BBM archives.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June of the program year the prospective intern must be a student matriculated in a college or be a recent college graduate (Winter/Spring term of the program year).

A focus in business, management, public administration, or related field.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to summerinterns@dsny.nyc.gov

SALARY RANGE

\$433.50 per week

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-036- Building Maintenance - Contracting and Administrative (2)

2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

DEPARTMENT OF SANITATION

DIVISION

DSNY/ SUPPORT SERVICES

ADDRESS1 52-35 58th Street

ADDRESS2 Woodside NY 11377

CONTACT NAME Wilson Mercado

E-MAIL summerinterns@dsny.nyc.gov

PHONE

FAX

AGENCY DESCRIPTION (Max characters 3000)

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POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN- DSNY-037 - Automotive Engineering Undergraduate Intern

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

The Bureau of Motor Equipment provides a full range of fleet-related functions, such as design, research and development, procurement, maintenance, repair, and ultimately disposal of DSNY vehicles.

Selected candidate will work within the Vehicle Acquisitions and Warrantee Division reviewing specifications drafted by the bureau, performing basic and comprehensive mathematical calculations, drafting documents as needed, and keep records in spreadsheets. Candidate will communicate with the Department of Citywide Services as well as vendors in the private sector. Basic reporting and clerical work may be required.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June of the program year the prospective intern must be a student matriculated in a college or be a recent college graduate (Winter/Spring term of the program year).

A focus in engineering or related field.

Strong communications skills required.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to summerinterns@dsny.nyc.gov

SALARY RANGE

\$433.50 per week

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-037- Automotive Engineering Undergraduate Intern

2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

DEPARTMENT OF SANITATION

DIVISION

DSNY/ SUPPORT SERVICES

ADDRESS1 52-35 58th Street

ADDRESS2 Woodside NY 11377

CONTACT NAME Lou DiMartino

E-MAIL summerinterns@dsny.nyc.gov

PHONE

FAX

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POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN-DSNY-038 - Project Management - Materials Management Undergraduate Intern

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

The selected engineering intern will report to the Director of Materials Management, analyzing the current 7-year collection truck replacement cycle and exploring the possibility of a longer cycle. The analysis will examine the average parts demand for a vehicle in each year of service, as well as predict needed repairs in years beyond 7. The scope of the project will include a survey of the equipment life cycles in fleets facing similar service.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June of the program year the prospective intern must be a student matriculated in a college or be a recent college graduate (Winter/Spring term of the program year).
Focusing on engineering, mathematics, management, or related field.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to summerinterns@dsny.nyc.gov

SALARY RANGE

\$433.50 per week

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-038-Project Management - Materials Management Undergraduate Intern

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