

2015 NYC SUMMER COLLEGE INTERNSHIP PROGRAM

AGENCY NAME

DSNY/BUREAU OF CLEANING AND COLLECTION, CLEANING OFFICE

DIVISION

CLEANING OFFICE (DSNY-001-GIS INTERN FOR CLEANING OPERATIONS)

ADDRESS1 125 WORTH STREET

ADDRESS2 NEW YORK, NY

CONTACT NAME JUSTIN BLAND/PAUL VISCONTI

E-MAIL INTERN2015@DSNY.NYC.GOV

PHONE

FAX

AGENCY DESCRIPTION (Max characters 1200)

The Bureau of Cleaning and Collection is responsible collecting recycling and garbage, cleaning streets and vacant lots, and clearing streets of snow and ice. BCC assigns personnel and equipment to standard routes in while managing the weekly allocation of personnel to address litter and illegal dumping.

UNIT DESCRIPTION (Max characters 300)

The Cleaning Office oversees the removal of litter, debris, and abandoned vehicles from City streets, and collects recycling and garbage from public litter bins. The office seeks an intern to assist with GIS, mapping, and other analytical projects.

POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN - DSNY-001-GIS INTERN FOR CLEANING OPERATIONS

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Responsibilities will include:

- Inputting new style refuse receptacles into the ArcGIS mapping system
- Updating all 59 district basket maps
- Updating mechanical broom routes in the computerized books
- Prepare dedicated clearing routes to eliminate the need for a "left" and "right" plow to be assigned to each route

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June 2015, prospective intern must be a student matriculated in a college or be a recent college graduate (Winter/Spring term of the program year). Candidate with a major in geography/GIS, urban planning, environmental studies, public administration, or other related fields.

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to which you are applying to Justin Bland at intern2015@dsny.nyc.gov

SALARY RANGE

\$ 433.50 P/W

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin on June 1 and last between 10 and 13 weeks.
DSNY-001-GIS INTERN FOR CLEANING OPERATIONS

nyc.gov/internship

2015 NYC SUMMER COLLEGE INTERNSHIP PROGRAM

AGENCY NAME

DSNY/ FINANCIAL MANAGEMENT AND ADMINISTRATION

DIVISION

OPERATIONS MANAGEMENT DIVISION (DSNY-013-GIS/GEOSPATIAL PROGRAM MANAGMENT INTERN)

ADDRESS1 125 WORTH STREET

ADDRESS2 NEW YORK, NY

CONTACT NAME Dan Starobin

E-MAIL INTERN2015@DSNY.NYC.GOV

PHONE

FAX

AGENCY DESCRIPTION (Max characters 1200)

Housed within DSNY's Operations Management Division, the Enterprise Geospatial Program Management Office (EGPMO) is charged with collecting, developing, maintaining, analyzing, distributing and presenting operations-specific Geospatial data for stakeholders across the agency to enhance and support decision making processes.

UNIT DESCRIPTION (Max characters 300)

EGPMO is requesting assistance in developing Geospatial data that represents the Department's collection routes, including but not limited to refuse and recycling (paper and metal/ glass/ plastic).

POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN - (DSNY-013-GIS/GEOSPATIAL PROGRAM MANAGMENT INTERN)

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

1. Assist in developing route database schema
2. Organize and prepare existing text-based driven route narratives for data development activities
3. Digitize routes using Esri's Arc Map software
4. Provide weekly progress reports (written and map-based)

Assist with other data development tasks as requested

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June of the program year the prospective intern must be a student matriculated in a college or be a recent college graduate (Winter/Spring term of the Program year).

- 1) Demonstrated working knowledge of basic Esri Arc Map/ Arc Catalog functions, including creating and editing feature classes (geometry and attribution)
- 2) Basic understanding of thematic mapping

3) Interest in GIS and Geospatial science

4) As of June 2015, prospective intern must be a student matriculated in a college or be a recent college graduate (December 2014/June 2015)

APPLICATION PROCESS (Max characters 700)

Email resume and brief cover letter indicating the title of the position to which you are applying to Justin Bland at intern2015@dshny.nyc.gov

SALARY RANGE

\$433.50 P/W

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Assignments will begin on June 1 and last between 10 and 13 weeks

(DSNY-013-GIS/GEOSPATIAL PROGRAM MANAGMENT INTERN)

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