



sanitation

JOIN THE CLEAN COMMUNITY CAMPAIGN IT MAKES GOOD BUSINESS SENSE

Most people prefer to shop in clean, attractive neighborhoods. So, a clean community makes good business sense. And a clean community starts with a clean storefront. Merchants who keep their neighborhood clean show pride and demonstrate care for the community where they do business.

By following these simple steps you can keep your community and business area clean, while avoiding fines!

- **Sweep clean the sidewalk and 18 inches into the street, not only before Sanitation Enforcement Routing Program's scheduled inspections**, but also at the beginning and close of your business day. *Remember*, sweeping litter into the street is improper, illegal and inconsiderate. Keep your property, including the driveway, front and rear yard areas as well as sidewalk, tree pits and curb area clean.
- Move vehicles, as per the posted cleaning regulation, so the mechanical broom can sweep the curb area.
- Keep nearby storm drains free of settled debris. Litter that falls into storm drains can enter the sewer system and end up in our waterways.
- **Place refuse out for collection as close to collection time as possible.** Avoid wind-borne litter by placing your commercial refuse in receptacles with tightly fitted lids or heavy duty opaque plastic bags. All businesses must have a private carter and proof of private carter service (receipts) available for inspection. **If refuse is scheduled to be picked up after closing, the merchants shall place refuse out for private collection within one hour of closing. If the collection service is performed during the day, the commercial waste shall not be placed out for collection unless it is within two hours of actual collection time.**
- **Cardboard boxes cannot be used as a receptacle** even for other cardboard. Cardboard must be flattened and tied securely with twine (not tape) or placed in recycling containers or paper recycling bags.
- **Inform** your employees **not to use** Department of Sanitation litter baskets for waste generated by your business. It's illegal and causes the baskets to quickly overflow.

SUPPORT A CLEANER COMMUNITY

- Do not place obstructions like A-FRAME signs, merchandise, ATMs etc. on the sidewalk. Ensure that goods delivered to your business and their packaging – boxes, pallets, plastic sealing bands and all other packaging materials – are quickly removed from the sidewalk. Maintain a clear and safe sidewalk path for pedestrians.
- Keep licensed sidewalk stands clean and in good repair. Each licensed stand is only allowed to extend up to a maximum of four feet (4 ft) from the front of the building line, or up to five feet (5 ft) if a sidewalk is more than 16 feet wide. Regardless of sidewalk width, stands may be no more than 10 feet (10 ft) long. Remember, **stands must be permanent** (e.g. no boxes set on crates), **must not extend** beyond your property, items **must not be placed** in front of the stand, and sales must occur inside the store.
- Do not post or place any handbills, fliers, advertisements, posters or notices on public property or public fixtures (lampposts, parking meters, trees, etc.) or on any vehicle. It's illegal and it becomes litter.
- Remove snow and ice from the sidewalk in front of your business within four (4) hours after snowfall has stopped; or by 11 AM. if it stops snowing after 9 PM. the previous night.
- Report illegal dumpers and get a reward. Call 311 for details.
- All businesses are required to recycle. Follow commercial recycling rules.

Fines for Sanitation Violations Range from \$100 to \$300