

TrashMasters!™
SUPERRecyclers



Intermediate Division
Queens Borough
Winner

MS 74
Nathaniel Hawthorne

2012 GOLDEN APPLE AWARDS

This certificate is awarded with the sincere appreciation and esteem of a grateful Department and City in recognition of your school's efforts to help make New York City shine.



City of New York
Department of Sanitation
Bureau of Waste Prevention, Reuse and Recycling
nyc.gov/wasteless

NYC
recycle more,
waste less!

2012 Golden Apple Awards Contest Entry Judging Info

(This sheet prepared for judges' use by DSNY BWPRR)



ID Info: 12014
School: Nathaniel Hawthorne MS 74
Grade Division: IS
Borough: Q

Golden Shovel Award contestant
(for borough Master School Composter)

2012 Project Entries received for:

School Population: total # 950

Core Group: **Total Participating:**

TrashMasters! Super Recyclers

Received: 5/1/2012

10

950

To Go Green and Beyond!

In response to the DOE's initiatives in sustainability, MS 74Q decided to have its first ever student-led Green Team to empower students to make the school more environmentally friendly. The Green Team's goal this year was to improve the school's recycling program. Ten students from the 6th, 7th, and 8th grades met once a week with the school's Sustainability Coordinator. The Green Team successfully improved student and staff participation in recycling at the school.

TrashMasters! Reduce & Reuse Challenge

Received:

TrashMasters! Team Up to Clean Up

Received:

Prior Year Entries:

first entry

School Contact Information:

Phone: (718) 631-6800
Address: 61-15 Oceania St
Bayside 11364
Block&Lot: 4077230001
DOE Location: Q074
DOE Bldg: Q074

Sustainability Coord: Jean Posada, Teacher
Contest Coordinator: Jean Posada
Coord Phone (if different): x1121
Coordinator Email: jposada@schools.nyc.gov
Principal: Anthony Armstrong
Principal Email: AArmstrong@schools.nyc.gov

REQUIRED for Super Recyclers only:

Custodian: John Sullivan
Custodian's Phone: x5162 or 718-352-161
Custodian's Email: CQ074@schools.nyc.gov

Comments (may not be relevant to judging)

Principal x6824

Info Confirmed: 5/21/2012

6/27/2012

In every classroom and office, there are blue recycling bins for paper and cardboard. Additionally, they are located in all teacher lounges as well as near all the photocopy machines. In the cafeteria, positioned by the vending machines and all exits, are separate trash bins labeled for plastics. There are also bins for plastics located outside the auditorium and one in the main hallway of each floor.



Prior to our increased awareness, most students and staff threw everything into the blue recycling bins as everyone thought of them as just additional garbage pails. There was also much waste being thrown out that could have been recycled. For example, each room has a bin for papers but none for plastic bottles. This is a problem, especially during the hot weather months when students carry water bottles around.

In response to many of these concerns, a "Green Team" was created this year comprised of a group of students from all three grades and led by the school's Sustainability Coordinator. The ten member team meets at least once a week to discuss and implement ideas aimed at making the school more energy efficient and sustainable in keeping with the Department of Education's initiatives. The first initiative the Green Team decided to tackle was how to recycle correctly, because the school had been getting fined for not separating paper from normal trash. After much brainstorming, the team came up with the idea of creating special lids for the recycling bins in each classroom. The lids were made by recycling the tops of cartons and cutting a slit in the center which would prevent anything except paper from going through. The students sent emails to the staff to enlist their help in obtaining these lids as well as going to local warehouses

such as Costco and BJ's. The lids were decorated with multi-colored construction paper and labeled to ensure that everyone understood what was supposed to go into the blue recycling bins. Approximately 50% of the classrooms now have these lids. The goal of the team to finish the remainder of the rooms before the school year is over.



We have also joined an organization called CC Cash, which helps schools raise funds by recycling electronic devices, such as laptops, printers, and iPods, as well as DVDs and printer cartridges. All the students have to do is collect them and send them to the company which will send money back in return. The Green Team had composed letters to staff, parents and local organizations to help our recycling efforts within and outside of the school community. Any proceeds from the fundraiser will go to the Green Team to use for making our school more sustainable (purchasing energy efficient light-bulbs, more cans for recycling plastics in the classrooms, etc.)



It is not only our Green Team that promotes recycling. Our special education students collect water bottles in the building and take them to recycling centers to raise money for planting trees in the front of the school building. During the month of April, the science department assigns a school wide project to all of our students to promote environmental awareness, and the three R's - reduce, reuse, and recycle. During Earth week, projects get showcased in each classroom and the display case in the main hallway. Students are given the choice of creating posters, brochures, T-shirts, or making a functional item from recycled materials.



The 8th grade general science curriculum includes the environmental science unit, where we discuss the importance of recycling. There is a lesson plan about landfills that the 8th grade science teacher does that included students looking at various items of different materials to determine how long these items would sit in a landfill before they degrade. There is also another activity where students look at the recycling codes of different plastics to determine which plastics can be recycled and which ones don't. These activities help students acknowledge the misconceptions about what they throw away and the impact it can have on our earth.

The most successful part of this project was the start of our Green Team. The students feel empowered as they see how their ideas are being implemented throughout the school. Students are forced to throw away non-paper waste in the regular garbage because of the lids they created. Within a day of the start of the fundraiser, the team had already received a good number of inkjet cartridges from staff members within the school.

We recognize that our school's recycling program is still in its infancy, as our Green Team is in its first year. There are many ideas that the team came up with that we did not have the resources or the time to implement at this time. For example, the team wanted to work with the MS74 video team to create public service announcements to be shown during lunch periods on the TV screens in the cafeteria. Though the team may not have accomplished all they set out to do this year, there has been a noticeable difference in the thinking and the actions of both students and staff. The school community, as a whole, is excited to see the Green Team achieve their goals while creating a better environment for all to enjoy.

DSNY BWPRR Site Visit

Please note: the following pages show the on-site inspection and photos of this school's actual recycling operations conducted in spring 2012 by DSNY BWPRR Recycling Outreach.

OUTREACH ACTIVITY

OUTREACH DATE(S) 6/5/12 SURVEY COMPLETED BY Glen Nison

CRM / FDC # _____ OUTREACH ORIGIN: Golden Apple

SCOPE OF ACTIVITY: check the schools recycling

SITE INFO

SITE NAME: JAS074Q SAN DISTRICT: QNS 11

ALTERNATE NAME: Nathaniel Hawthorne

STREET ADDRESS, APT/FLR: 61-15 Oceanma Street LOCATION / X-STREETS: ALTMAN ST

CITY: Queens NY ZIP: 11361

ADDRESS NOTES: Oceanma street is also known as Irwin Altman St

Building Management Company: _____

SITE TYPE DETAILS

RESIDENTIAL Condo Coop Rental Private 1Fam 2Fam 3Fam

HDFC Mitchellama NYCHA SRO TIL AptBldg AptCmplx

Other: _____ LEED CERTIFIED?

SCHOOL Public Private Religious PreSch Elem Middle DSF CODE: Q074 DOE CODES: Q074

PreK-12 Other: _____

AGENCY/INST. Gov-NYC Gov-State Gov-Fed Religious University Library NonProfit Botanical Garden

Other: _____

COMMERCIAL Office Restaurant Retail Hospital Hotel Conv. Ctr Residential Bldg Mgmt Company

Other: _____

OUTDOOR SPACE Street Segment Parking Lot NYC Park Public Park Community Garden

Other: _____

OTHER Describe: _____

IS SITE PART OF A THEMATIC GROUP? (e.g. NYPD, DCAS) _____

PHYSICAL CHARACTERISTICS NOTES:

# bldgs:	# units:	# floors:	# laundry rms:	# offices:	# classrms:	# lunchrm/pantries:	# staff:	# students:
<u>1</u>	<u>/</u>	<u>3</u>	<u>/</u>	<u>13</u>	<u>46</u>	<u>1 cafeteria</u>	<u>3</u>	<u>2954</u>

GENERAL SITE NOTES: _____

COLLECTION DETAILS

WHAT IS CURRENTLY BEING SEPARATED FOR RECYCLING?
 corrug mxid paper mgp bulk metal nothing other: _____

ON SCH TRUCK ROUTE? Y N D.K.

COLLECTION DAYS	REFUSE	PAPER	MGP	BULK METAL
	Su M Tu W Th F Sa As Needed	Su M Tu W Th F Sa As Needed	Su M Tu W Th F Sa As Needed	Complete below only if Dumpster:
this material is SERVICED BY	<input checked="" type="checkbox"/> DSNY <input type="checkbox"/> Carter:	<input checked="" type="checkbox"/> DSNY <input type="checkbox"/> Carter:	<input checked="" type="checkbox"/> DSNY <input type="checkbox"/> Carter:	<input type="checkbox"/> DSNY <input type="checkbox"/> Carter:
SET OUT	TYPE <input checked="" type="checkbox"/> EZ Pak <input type="checkbox"/> RoRo Cpctr <input type="checkbox"/> RoRo Dpstr <input type="checkbox"/> Com'l Cpctr <input type="checkbox"/> Com'l Dpstr <input type="checkbox"/> Bags <input type="checkbox"/> Cans Sizes / Num: <u>8cy 2</u>	TYPE <input type="checkbox"/> EZ Pak <input type="checkbox"/> RoRo Cpctr <input type="checkbox"/> RoRo Dpstr <input type="checkbox"/> Com'l Cpctr <input type="checkbox"/> Com'l Dpstr <input checked="" type="checkbox"/> Bags/Bundles <input type="checkbox"/> Cans	TYPE <input type="checkbox"/> EZ Pak <input type="checkbox"/> RoRo Cpctr <input type="checkbox"/> RoRo Dpstr <input type="checkbox"/> Com'l Cpctr <input type="checkbox"/> Com'l Dpstr <input checked="" type="checkbox"/> Bags <input type="checkbox"/> Cans	TYPE <input type="checkbox"/> RoRo Dpstr <input type="checkbox"/> Com'l Dpstr Sizes / Num: <input type="checkbox"/> Curbside <input type="checkbox"/> Loading Dock <input type="checkbox"/> Parking Lot <input type="checkbox"/> Other:
Location Type:	<input checked="" type="checkbox"/> Curbside <input checked="" type="checkbox"/> Loading Dock <input type="checkbox"/> Parking Lot <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Curbside <input type="checkbox"/> Loading Dock <input type="checkbox"/> Parking Lot <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Curbside <input type="checkbox"/> Loading Dock <input type="checkbox"/> Parking Lot <input type="checkbox"/> Other:	<input type="checkbox"/> Curbside <input type="checkbox"/> Loading Dock <input type="checkbox"/> Parking Lot <input type="checkbox"/> Other:
XStreets / Street Segment:	<u>all materials are located on 210th St.</u>			
COLLECTION NOTES	<u>EZ Packs are located in loading area on 210th St</u>			

DSNY BWPRR Outreach Form – SITE VISIT

5105 A3

WHAT WAS OBSERVED DURING THE SITE VISIT?

ACCESS TO BLDG? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	OBSERVE INTERNAL COLLECTION? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	OBSERVE STORAGE SYSTEM? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	OBSERVE SETOUT? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N
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HOW ARE THEY EDUCATING / INFORMING ABOUT RECYCLING? (check all that apply)

written instructions, handed out written instructions (signs), posted verbal instructions none other (describe)

INTERNAL COLLECTION Record observations and recommendations about refuse and recycling practices

Check all location types where there *should be* recycling collection at this Site

<input type="checkbox"/> chute rooms (paper/mgp)	<input type="checkbox"/> laundry rooms (mgp)	<input type="checkbox"/> reception / waiting room (paper/mgp)	<input type="checkbox"/> other locations (describe):
<input type="checkbox"/> hall chutes (none)	<input type="checkbox"/> mailroom areas / mailrooms (paper)	<input type="checkbox"/> entrances / lobbies (paper/mgp)	
<input type="checkbox"/> basement areas (paper/mgp)	<input type="checkbox"/> private offices (paper)	<input type="checkbox"/> eating areas (mgp)	
<input checked="" type="checkbox"/> hallway areas (paper/mgp)	<input checked="" type="checkbox"/> communal/cubicle offices (paper)	<input checked="" type="checkbox"/> food prep areas (mgp, cardboard)	
<input type="checkbox"/> outside areas (paper/mgp)	<input checked="" type="checkbox"/> classrooms / labs (paper)	<input type="checkbox"/> vending machine areas (mgp)	
<input type="checkbox"/> store rooms (cardboard)	<input checked="" type="checkbox"/> copiers / fax machine areas (paper)	<input type="checkbox"/> behind register / counters (paper)	

Each Location Observed	REFUSE				PAPER/CARDBD				MGP				RECOMMEND
	Exist	Label	Bag Color	SS	Exist	Label	Bag Color	SS	Exist	Label	Bag Color	SS	
Kitchen	Y N	Y N	CR	2	Y N	Y N			Y N	Y N	CR	2	1
classrooms	Y N	Y N	CR	1	Y N	Y N	CR	2	Y N	Y N			2, 3, 4, 7, 16
office	Y N	Y N	CR	1	Y N	Y N	CR	2	Y N	Y N			2, 3, 4, 7, 16
lounges (3)	Y N	Y N	CR	1	Y N	Y N	N/A		Y N	Y N	CR	1	2, 3, 4, 7, 9, 13, 16
cafeteria	Y N	Y N	CR	1	Y N	Y N			Y N	Y N	CR	2	2, 7, 16
Hallway	Y N	Y N	CR	2	Y N	Y N	CR	2	Y N	Y N	CR	1	2, 7, 8

ADDITIONAL INTERNAL COLLECTION OBSERVATIONS AND RECOMMENDATIONS:

paper cans all have corrugated covers with slots. The covers mostly say "Copy and looseleaf paper" or "copy, looseleaf + construction paper". There were several instances of paper (in some cases quite a bit) in the trash. The trash containers in all areas needed TRASH ONLY labels. I also recommended that all the paper cans have decals attached in addition to the lids. There were 3 lounges - The 1st Floor needed an MGP can, The 2nd Floor needed a trash can and The 3rd Fl. needed paper since there was a copy machine too. The main floor recycling area was excellent. The 2nd Floor was a lone MGP container which could have used a trash can. ^{quite a bit of contamination} The kitchen was excellent!

Rate the overall compliance of the internal collections observed. 0 1 **(2)**

STORAGE Record observations and recommendations about refuse and recycling practices

Each Location Observed	REFUSE		PAPER/CARDBD		MGP		Streams Kept Separate in Storage?	Instructions Posted?	RECOMMEND
	Bag Color	SS	Bag Color	SS	Bag Color	SS			
EZ Packs		(2)					Y N	Y N	
Behind Fence			CR	2			Y N	Y N	1
							Y N	Y N	

ADDITIONAL STORAGE OBSERVATIONS AND RECOMMENDATIONS:

Rate the overall compliance of the storage areas observed. 0 1 **(2)**

DSNY BWPRR Outreach Form – SITE VISIT

SETOUT Record observations and recommendations about refuse and recycling practices

Setout Type (bags, bundles, cans, containerized)	REFUSE			PAPER/CARDBD			MGP			Streams Kept Separate at Curbside?	RECOMMEND
	Label	Bag Color	SS	Label	Bag Color	SS	Label	Bag Color	SS		
EZ Packs - Trash	Y (N)	CLR	2	Y N			Y N			Y N	16 - I did this already
	Y N			Y N			Y N			Y N	
	Y N			Y N			Y N			Y N	

ADDITIONAL SETOUT OBSERVATIONS AND RECOMMENDATIONS: The EZ Packs for trash had been emptied just before I got there. There were a few bags from the cafeteria. I had asked the DNS garage to let me know what was out at the curb for Tues. morning collection (before I got there). Supt. Belligiere said there were 15 bags of paper + 15 bags of MGP at the curb - this sounds pretty good. I ~~rel.~~ put TRASH ONLY decals on the EZ Packs too.

Does the Setout show adequate recycling is going on at this Site? But see above
PAPER: 0 1 (2) n.o. n.a. **CARDBOARD: 0 1 (2) n.o. n.a.** **MGP: 0 1 2 (n.o.) n.a.**

BULK METAL OBSERVATIONS AND RECOMMENDATIONS:	RECOMMENDATION Enter all codes that apply (see Key)
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FOLLOWUP NEEDED / PROMISED
Refer To (if applicable): ENFORCEMENT OPERATIONS DOE Other (describe below)

GENERAL SITE VISIT EVALUATION NOTES
The school has made a serious attempt at setting up a decent recycling program. Though the student-made covers for the paper bins are nice they don't mention all the other mixed papers that can be collected in the classrooms + the offices. The 3 lounges all needed work (I did some of the relabeling of trash + MGP containers). I was a little disappointed that there were quite a few trash containers that had paper in them. The report from the garage was excellent though I would have preferred to see the materials (15 bags of mixed paper, 15 of MGP) myself but couldn't have gotten there early enough. We really must stress that all SR entrants send photos of materials out for collection.

Note: The school was listed as being on the school truck (from April 2010) but the custodian said they definitely are not.

DSNY BWPRR Outreach Form – SITE VISIT

PROMOTIONAL MATERIALS

MATERIALS				# Proj	Status	Delivery	MATERIALS				# Proj	Status	Delivery	
RESIDENTIAL	DECALS – GREEN			10	P/C	DO/M/V	SCHOOLS (PREK-12)	K-12 SCHOOL DECALS – GREEN				P/C	DO/M/V	
	DECALS – BLUE			10	P/C	DO/M/V		K-12 SCHOOL DECALS – BLUE				P/C	DO/M/V	
	DECALS – AREA			10	P/C	DO/M/V		DECALS - AREA				P/C	DO/M/V	
	BLDG POSTERS – ENG/SPAN				P/C	DO/M/V		GOLDEN APPLE BROCHURES				P/C	DO/M/V	
	CHECKLIST FLYERS – ENG/SPAN				P/C	DO/M/V		SCHOOL SIGNS				P/C	DO/M/V	
	CHECKLIST FLYERS – CHINESE				P/C	DO/M/V		FLYERS – TEACHER				P/C	DO/M/V	
	CHECKLIST REMOVABLE STICKERS				P/C	DO/M/V		FLYERS – CUSTODIAN				P/C	DO/M/V	
	MOVERS PACKETS				P/C	DO/M/V		COLORING BOOKS				P/C	DO/M/V	
ABRI BROCHURES				P/C	DO/M/V	COMIC BOOKS – GR2-3					P/C	DO/M/V		
COMPOST	NYC COMPOSTING GUIDES				P/C	DO/M/V		COMIC BOOKS – GR4-6				P/C	DO/M/V	
	WORM COMPOSTING GUIDES				P/C	DO/M/V		RRR KITS				P/C	DO/M/V	
	LEAVE IT ON THE LAWN BROCHURES				P/C	DO/M/V		RRR DVDS				P/C	DO/M/V	
	MASTER COMPOSTER BROCHURES				P/C	DO/M/V		SCHOOL RESOURCES SAMPLE PACKETS				P/C	DO/M/V	
GENERAL	LID DECALS – BOTTLES AND CANS				P/C	DO/M/V		POSTER – RECYCLE MORE				P/C	DO/M/V	
	LID DECALS – MIXED PAPER				P/C	DO/M/V		AGENCY / INSTITUTIONS	BROCHURES – AGENCY/INSTITUTION				P/C	DO/M/V
	LID DECALS – TRASH ONLY, BLACK			50	P/C	DO/M/V			POSTERS – INSTITUTION				P/C	DO/M/V
	LID DECALS – TRASH ONLY, WHITE			50	P/C	DO/M/V	FLYERS – CITY AGENCY		20			P/C	DO/M/V	
	RM/WL MOUSEPADS				P/C	DO/M/V	POSTERS – CITY AGENCY		5			P/C	DO/M/V	
	RM/WL BOOKMARKS				P/C	DO/M/V	DECALS - AREA					P/C	DO/M/V	
	RM/WL BUMPERSTICKERS				P/C	DO/M/V	COML	COMMERCIAL BOOKLETS (2004)				P/C	DO/M/V	
	STUFF EXCHANGE POSTCARDS				P/C	DO/M/V		COMMERCIAL HANDBOOKS (1996)				P/C	DO/M/V	
	INTERNAL DECAL – MGP/MIXED PAPER			40	P/C	DO/M/V		OTHER:				P/C	DO/M/V	

Status: P = Pending, C = Complete • Delivery Method: DO = Drop Off, M = Mail from BWPRR, V = Vanguard

Vanguard Order #: _____ Order Date: _____ Ordered Placed By: _____

SITE VISIT EVALUATION KEY

Overall Rating Scores

Score	Description
0	Little to no attempt at compliance.
1	Some attempt at compliance, inadequate – needs to improve.
2	This site is more or less in compliance.
N.O.	Not Observed
N.A.	Not Applicable

Exist Are there designated bins or areas for this material? Y / N

Label Are the recycling bins or areas properly labeled? Y / N

Bag Color What Color Bags are being used for each stream?

Code	Description
Cl	Clear Bags
Blu	Transparent Blue Bags
Opq	Opaque Bags (brown, black, white)
Oth	Other Bag Color (please describe in notes)
Mult	Multiple Bag Colors Used (please describe in notes)
None	No Bags used

SS What is the degree of Source Separation?

Score	Description
0	Totally mixed, recycling and refuse not being kept separate.
1	More of the correct material than the contaminating material.
2	Mostly the correct material – little to no contamination.
N.O.	Not Observed
N.A.	Not Applicable

Recommendations List

Code	Recommendation
1	No recommendations.
2	Source separate.
3	Label recycling bins.
4	Post recycling signage.
5	Refresh existing signage/decals.
6	Use clear bags for recyclables.
7	Educate/update relevant parties.
8	Pair recycling bin(s) with trash bin(s).
9	Add recycling bin(s) for mixed paper/cardboard.
10	Add mixed paper recycling bin in mailroom for junk mail.
11	Flatten & bundle or bag cardboard.
12	Paint paper dumpster white and label clearly.
13	Add recycling bin(s) for MGP recyclables.
14	Empty and rinse MGP recyclables.
15	Add MGP bin next to trash bin in laundry room.
16	Label trash receptacles/chute with "trash only" decals.
17	Coordinate setout with DSNY collection schedule/garage.
18	Keep each stream of bags/bins distinctly separate at setout.
19	Discontinue practice (see notes for description).
20	Other (specify in notes)

DSNY BWPRR Outreach Form – SITE VISIT

Date: 6/5/12 Location: JHS 074Q 61-15 Oceanus St. QNS NY

office use only

NAME	TITLE	ORGANIZATION	ADDRESS	CITY, ST	ZIP	PHONE	EMAIL	CONTACT TYPES (all that apply)
JOE AMMIRATI	Fireman	JHS 074Q	61-15 Oceanus Street	QNS, NY	11364	718-352-1619	CQ074@schools.nyc.gov	
Jean Posada	Contest Coordinator	"		" "		718-631-6800	JPOSADA@schools.nyc.gov	
JOHN SULLIVAN	custodial Eng - I met with him briefly.					718-352-1619	CQ074@schools.nyc.gov	

****Contact Types:** • TCHR=Teacher • PRIN=Schl Principal • AP=Schl Asst Princ • RCY=Recycling Coord • GA=GA Coord • RES=Resident • SUP=Super • COOP=Coop Bd
 • OWN=Bldg Owner • OFC=Office Staff • MAINT=Maintenance Staff • FACMGR=Facilities Mgr • CUST=Custodian • BLDG MGR=Bldg Mgr • ABRI participant • DESCRIBE OTHER

<p>Classrooms and hallways</p>				
	<p>Classroom Mixed paper and cardboard recycling bin - uncontaminated</p>	<p>Classroom Refuse bin full of paper. Refuse bin should be lined with a clear bag.</p>	<p>First floor hallway Recycling Area: Good signs and excellent place for extra opportunity to recycle, but some bins aren't labeled, or the labels aren't visible. Cardboard was observed in the refuse bin.</p>	<p>Another hallway recycling bin for beverage cartons, bottles, can, metal, and foil. Good signage and bin labeling. Putting decals on both sides of bin and the lid would be best for high visibility. Unfortunately, this recycling in was badly contaminated the day of the inspection.</p>
<p>Administrative offices</p>				
	<p>Principal's office: refuse bin with milk cartons</p>	<p>Office refuse bin with a lot of mixed paper</p>	<p>Central office bin with contaminant from outsider</p>	<p>AP's Office showing slotted lids children made for all paper recycling bins in the school. Office setup labeled by BWPRR staff while doing survey – labeling bins for clarity.</p>

<p>Kitchen, special plastic bottle collections, cafeteria</p>					
	<p>Kitchen recycling – Excellent!</p>		<p>Kitchen Recycling Area with updated bin labels</p>	<p>Top: water bottles collected for redemption to buy trees. Bottom: Cafeteria bin used outside at special events. Perfect.</p>	<p>Cafeteria with recycling stations</p>
<p>3rd Floor Lounge, Library, Mixed Paper storage.</p>	 <p>Library</p>				
	<p>BEFORE: Recycling Area in kitchen in 3rd Floor Lounge – no labels on the bins</p>	<p>BWPRR Outreach staff labeled the bins for clarity while he was surveying the school. Signage also would help.</p>	<p>3rd Floor lounge has copiers: it should have a dedicated mixed paper recycling bin which is labeled and has signage to educate users.</p>	<p>Library refuse bin with mixed paper. School needs a recycling setup for mixed paper here.</p>	<p>Stored paper waiting for collection: looks good.</p>