



FIRE DEPARTMENT – CITY OF NEW YORK



Application for Copy of Fire Marshal Fire and Incident Report (FI-101)

Mail to:

**Bureau of Fire Investigation
Special Services Command
Fire Department – City of New York
9 MetroTech Center – 8th Floor
Brooklyn, NY 11201-3857**

Instructions to Applicant: Please complete **Sections I and II** and mail this form to the above address, together with a self-addressed, stamped envelope and a check or money order for \$0.25 (payable to "New York City Fire Department")

Section I – Incident Information

Date of Fire

Street Address

Borough

Section II

Name of Applicant

Firm Name

Street Address

Room Number

City, State and Zip Code

Signature of Applicant

Date of Application

Applicant Notes

Section III – Response No. ___-___-___ (To Be Completed by BFI)

- A copy of the report is enclosed.
- The report is not yet complete.
- The report is exempt from release under the Freedom of Information Law ("FOIL") because report relates to a pending law enforcement investigation. See NY Public Officers Law § 87 (2) (e). If you wish to appeal the denial of this application, you must do so within thirty (30) days of receipt of this notice, by writing to FOIL Appeals Officer, Bureau of Legal Affairs, at the above address.
- The Bureau of Fire Investigation did not investigate the fire described in your application.

