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NEW YORK CITY DEPARTMENT OF FINANCE

PARTNERSHIP DECLARATION OF ESTIMATED UNINCORPORATED BUSINESS TAX

1997

FINANCE NEW • YORK

For CALENDAR YEAR 1997 or Fiscal Year beginning _____ , 1997 and ending _____ , 1998

Tax Computation Schedule

1. Net income from business expected in 1997 *(see instructions)* ..... 1.
2. Exemption *(see instructions)* ..... 2.
3. Line 1 less line 2 (estimated taxable business income) ..... 3.
4. Tax - enter 4% of line 3 *(see instructions)* ..... 4.

5a. Business Tax Credit (✔) *(Check applicable box below and enter credit amount)*

- ❑ Tax on line 4 is $1,000 or less. Your credit is the entire amount of tax on line 4.
- ❑ Tax on line 4 is $2,000 or over. No credit is allowed. Enter "NONE".
- ❑ Tax on line 4 is over $1,000 but less than $2,000, use formula for credit amount: Tax on line 4 x ($2,000 minus tax on line 4) / $1,000 ..... 5a.

5b. Other credits *(see instructions)* ..... 5b.

5c. Total credits (add lines 5a and 5b) ..... 5c.

6. Estimated 1997 Unincorporated Business Tax (line 4 less line 5c) Enter here, on line 7b, and on line 1b of declaration below ..... 6.

Print or Type ▼

Business name

Business address (number and street)

City and State | Zip Code

EMPLOYER IDENTIFICATION NUMBER

☐☐ - ☐☐☐☐☐☐☐

7a. Partnership's 1996 Unincorporated Business Tax [ ] 7b. Estimate of 1997 tax from line 6

COMPUTATION OF INSTALLMENT - (✔) *Check proper box below and enter amount indicated. Fiscal year taxpayers see instructions.*

8. ***If this declaration is due on:*** ▶
   - ❑ April 15, 1997, enter 1/4 of line 7b
   - ❑ June 16, 1997, enter 1/3 of line 7b
   - ❑ Sept. 15, 1997, enter 1/2 of line 7b
   - ❑ Jan. 15, 1998, enter amount of line 7b

9. Enter amount of overpayment on 1996 return which you elected to have applied as a credit against 1997 estimated tax ..... ●
10. Amount to be paid with this declaration (line 8 less line 9) (Payable to: *NYC DEPARTMENT OF FINANCE*) ..... ●

Make remittance payable to the order of: NYC DEPARTMENT OF FINANCE.
Payment must be made in U.S. dollars, drawn on a U.S. bank.

MAILING INSTRUCTIONS →

DECLARATIONS WITH REMITTANCES
NYC DEPARTMENT OF FINANCE
BOX 1155, WALL STREET STATION
NEW YORK, NY 10005

ALL OTHERS SHOULD BE MAILED TO
NYC DEPARTMENT OF FINANCE
BOX 1144, WALL STREET STATION
NEW YORK, NY 10005

- RETAIN UPPER PORTION FOR YOUR RECORDS. DETACH ON DOTTED LINE & SEND FORM BELOW IN A SEPARATE ENVELOPE. -

N Y C

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NEW YORK CITY DEPARTMENT OF FINANCE

PARTNERSHIP DECLARATION OF ESTIMATED UNINCORPORATED BUSINESS TAX

▼ DO NOT WRITE IN THIS SPACE - FOR OFFICIAL USE ONLY ▼

1997

FINANCE NEW • YORK

For CALENDAR YEAR 1997 or FISCAL YEAR beginning _____ , 1997 and ending _____ , 1998

Print or Type ▼

Business name

Business address (number and street)

City and State | Zip Code

EMPLOYER IDENTIFICATION NUMBER

☐☐ - ☐☐☐☐☐☐☐

1a. Partnership's 1996 Unincorporated Business Tax [ ] 1b. Estimate of 1997 tax ..... ●

COMPUTATION OF INSTALLMENT - (✔) *Check proper box below and enter amount indicated.*

2. ***If this declaration is due on:*** ▶
   - ❑ April 15, 1997, enter 1/4 of line 1b
   - ❑ June 16, 1997, enter 1/3 of line 1b
   - ❑ Sept. 15, 1997, enter 1/2 of line 1b
   - ❑ Jan. 15, 1998, enter amount of line 1b

3. Enter amount of overpayment on 1996 return which you elected to have applied as a credit against 1997 estimated tax ..... ●
4. Amount to be paid with this declaration (line 2 less line 3) (Payable to: *NYC DEPARTMENT OF FINANCE*) ..... ●

Signature of taxpayer _____ Title _____ Date _____

To receive proper credit, you must enter your correct Employer Identification Number on your declaration and remittance.

NOTE
If any due date falls on Saturday, Sunday or legal holiday, filing will be timely if made by the next day which is not a Saturday, Sunday or holiday.

PURPOSE OF DECLARATION

This declaration form provides a means of paying Unincorporated Business Tax on a current basis for partnerships, joint ventures and similar entities (other than individuals, estates and trusts) engaged in carrying on an unincorporated business or profession, as defined in Section 11-502 of the Administrative Code. Individuals, estates and trusts use Form NYC-5UBTI for filing their declarations.

Every unincorporated business must file an income tax return after the close of its taxable year and pay any balance of tax due. If the tax has been overpaid, adjustment will be made only after the return has been filed.

WHO MUST MAKE A DECLARATION

A 1997 declaration must be made by every partnership carrying on an unincorporated business or profession in New York City if its estimated tax (line 6 of tax computation schedule) can reasonably be expected to exceed $1,000 for the calendar year 1997 (or, in the case of a fiscal year taxpayer, for the partnership fiscal year beginning in 1997).

WHEN AND WHERE TO FILE DECLARATION

You must file the declaration for the calendar year 1997 on or before April 15, 1997, or on the applicable later dates specified in these instructions.

- Declarations with remittances -	- All other declarations -
NYC Department of Finance **Box 1155 Wall Street Station** **New York, NY 10005**	**NYC Department of Finance** **Box 1144 Wall Street Station** **New York, NY 10005**

Fiscal year taxpayers, read instructions opposite regarding filing dates.

LINE 1 - HOW TO ESTIMATE UNINCORPORATED BUSINESS TAX

The term "net income from business" (line 1 of tax computation schedule) means the amount the partnership estimates to be its income for 1997 computed according to the instructions for Schedule A, line 14 of the 1996 Partnership Return (Form NYC-204) for tax years beginning after June 30, 1996.

The tax computation schedule on the front of this form will help you in estimating the tax for 1997.

LINE 2 - EXEMPTION

The amount of the allowable exemption may be determined by referring to the instructions for the 1996 Form NYC-204, Schedule A, line 15.

LINE 4 - UNINCORPORATED BUSINESS TAX

If you expect to receive a refund or credit in 1997 of any sales or compensating use tax for which a credit was claimed in a prior year under Administrative Code Sections 11-503(g) and (k) (sales and use tax credits), the amount of the estimated refund or credit must be added to the tax shown on line 4 of the tax computation schedule.

LINE 5b - OTHER CREDITS

Enter on line 5b the amount estimated to be the sum of any credits allowable for 1997 under Administrative Code Sections 11-503(g) and (k) (sales and use tax credit), 11-503(e) (real estate tax escalation credit), 11-503(f) (employment opportunity relocation costs credit), 11-503(h) (energy cost savings program credit), 11-503(i) (relocation and employment assistance program (REAP) credit and 11-503(j) (UBT paid credit.) (For additional details concerning these credits, refer to instructions for Forms NYC-114.5, NYC-114.6 and NYC-114.7.)

DECLARATION

On line 1a of the declaration (line 7a of the tax computation schedule), enter the amount the partnership reported on line 25 of its 1996 Form NYC-204. On line 1b (line 7b of the tax computation schedule) enter the amount from line 6 of the tax computation schedule. This is the amount the partnership estimates as its 1997 Unincorporated Business Tax liability.

PAYMENT OF ESTIMATED TAX

Except as specified elsewhere in these instructions, the estimated tax on line 1b of the declaration is payable in equal installments on or before April 15, 1997, June 16, 1997, September 15, 1997 and January 15, 1998. The first installment payment must accompany the declaration. However, the estimated tax may be paid in full with the declaration.

If there was an overpayment on the 1996 Partnership Tax Return and on line 29b of that return you elected to have that overpayment applied as a credit toward your 1997 estimated tax, enter the amount from line 29b on line 3 of the declaration.

Make remittance payable to *NYC DEPARTMENT OF FINANCE*. All remittances must be payable in U.S. dollars drawn on a U.S. bank. Checks drawn on foreign banks will be rejected and returned. A separate check for the declaration will expedite processing of the payment.

AMENDED DECLARATION

If, after a declaration is filed, the estimated tax increases or decreases because of a change in income, deductions, or allocation, you should file an amended declaration on or before the next date for payment of an installment of estimated tax. This is done by completing the amended schedule of the Notice of Estimated Tax Payment Due (Form NYC-B100). This notice will be automatically mailed to you.

CHARGE FOR UNDERPAYMENT OF INSTALLMENTS OF ESTIMATED TAX

A charge is imposed for underpayment of an installment of estimated tax for 1997. For information as to the applicable rate of interest, call Taxpayer Assistance at: (718) 935-6000. The Administrative Code follows provisions similar to the Internal Revenue Code with respect to underpayments of estimated tax. Form NYC-221 may be used to determine if any charge for underpayment is due or if any exceptions apply. If it appears that there was an underpayment of any installment of estimated tax, a completed copy of Form NYC-221 may be attached to the return explaining why an additional charge should not be made.

NOTE
Chapter 128 of the New York Laws of 1996 retroactively changed the declaration filing requirement for tax years beginning in 1996. Under the new law, a partnership engaged in an unincorporated business in the City did not have to file a declaration unless its taxable income for 1996 could reasonably be expected to exceed $20,000. See Form NYC-221.

PENALTIES

The law imposes penalties for failure to make a declaration or pay estimated tax due or for making a false or fraudulent declaration or certification.

FISCAL YEAR TAXPAYERS

In the case of a partnership which files its Unincorporated Business Tax Return on a fiscal year basis, substitute the corresponding fiscal year months for the months specified in the instructions. For example, if the fiscal year begins on April 1, 1997, the Declaration of Estimated Unincorporated Business Tax will be due on July 15, 1997, together with payment of first quarter estimated tax. In this case, equal installments will be due on or before September 15, 1997, December 15, 1997, and April 15, 1998.

CHANGES IN INCOME

Even though on April 15, 1997, a partnership does not expect its unincorporated business tax to exceed $1,000, a change in income, allocation or exemption may require that a declaration be filed later. In this event the requirements are as follows:

If requirement for filing occurs:	File declaration by:	Amount of estimated tax due	Installment payment dates
after .....but before			
April 1, 1997 .....June 2, 1997	June 16, 1997	1/3	(1) June 15, 1997 (2) Sept. 15, 1997 (3) Jan. 15, 1998
June 1, 1997.....Sept. 2, 1997	Sept. 15, 1997	1/2	(1) Sept. 15, 1997 (2) Jan. 15, 1998
Sept. 1, 1997.....Jan. 1, 1998	Jan. 15, 1998	100%	None

If the partnership files its 1997 Unincorporated Business Tax Return by February 15, 1998, and pays the full balance of tax due, it need not: *(a)* file an amended declaration or an original declaration otherwise due for the first time on January 15, 1998, or *(b)* pay the last installment of estimated tax otherwise due and payable on January 15, 1998.

NOTE
Filing a declaration or an amended declaration, or payment of the last installment on January 15, 1998, or filing a tax return by February 15, 1998, will not satisfy the filing requirements if the partnership failed to file or pay an estimated tax which was due earlier in the taxable year.

To receive proper credit, you must enter your correct Employer Identification Number on your declaration and remittance.