



### **Internship Opportunity**

*The Office of the New York City Director of Food Policy is accepting intern applications. All applications must be submitted by November 13, 2016.*

**Position:** Intern, Food Policy  
**Time Period:** Spring, January- May 2016  
**Compensation:** Unpaid  
**Schedule:** Flexible, about 20 hours/week

#### **About the Office:**

The office of the New York City Director of Food Policy is seeking an intern skilled in policy research, writing, and communications. The ideal candidate should have an understanding of and interest in food policy in New York City, including food access, food insecurity, health and nutrition, and environmental sustainability. The candidate should have excellent research and writing skills, and an interest in using outreach, communications, and social media to advance the office's food policy mission.

#### **Responsibilities may include:**

- Policy research and writing on topics including food systems and environmental policy, hunger and food insecurity, and health and nutrition policy
- Work with Mayor's office staff to develop and implement a communications strategy
- Draft and edit content for the web, including website, newsletter, and blogs

#### **Qualifications:**

- Currently enrolled in a graduate program
- Excellent written and verbal communications skills
- Experience in communications and/or online engagement
- Ability to handle multiple tasks and requests in a timely manner
- Entrepreneurial, self-starter mentality

#### **To apply:**

**Complete a Mayor's Office Internship Application** at <https://a002-oom03.nyc.gov/nycmointernship/index.html>

*On the last screen, you will be asked questions about how you found out about the internship. Indicate that you are applying to a specific posting for the Office of the Director of Food Policy.*