

# HHS Accelerator Procurement Roadmap Summary

## Basic Information

Procurement Title: Nonpublic School Security Guard Reimbursement Program

Agency: Department of Citywide Administrative Services (DCAS)

Program Name: School Security

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On January 5, 2016, Local Law 2 of 2016 (“the Law”) was enacted. The Law empowers the Mayor of the City of New York to authorize a program to reimburse qualifying nonpublic schools (“schools”) for the cost of procuring certain security services (“the Program”). By the letter dated March 30, 2016, the Mayor authorized the Program for the 2016-17 School Year. The Law also authorizes the Mayor to designate an agency or agencies to administer the Program. By letter dated March 10, 2016, the Mayor designated the Department of Citywide Administrative Services (“DCAS”) as the Law’s administering agency.

In order to participate in the Program during the 2016-17 School Year, qualifying nonpublic schools (“schools”) must complete a School Qualification Application (“the Application”). The Law defines a qualifying nonpublic school as any nonprofit elementary or secondary school in the City of New York, other than a public school, that provides instruction in accordance with the New York State Education Law, has been assigned a Basic Educational Data System (BEDS) code by the New York State Education Department, and is serving students in any combination of grades pre-kindergarten through twelve. To participate in the Program, a school must also enroll at least 300 students. DCAS will verify each school’s enrollment information by referring to the documents submitted by the school to the New York State Education Department.

Procurement Description: **DCAS published a notice of proposed Rules regarding this Program in the City Record on May 25, 2016. A public hearing regarding the proposed rules will be held on June 27, 2016 at 3:00pm in the Auditorium at 125 Worth Street, New York, New York 10013. Please be advised that the Application is subject to change based on the final Rules adopted. A determination on Applications submitted will not be made until the Rules promulgated by DCAS are finalized and adopted.**

Applications will be accepted and reviewed on an ongoing basis until November 1, 2016. DCAS will determine whether each Application is responsive to the requirements of the Program and its final rules. Applications that DCAS determines to be nonresponsive will be rejected.

If DCAS determines the a school is qualified to participate in the Program, DCAS will provide the school with a Memorandum of Understanding (MOU), which describes the school’s estimated budget for security services for the 2016-2017 School Year. A school will not be eligible for reimbursement for any security services until a MOU has been signed. Furthermore, during the course of the School Year, DCAS may decrease the estimated budget due to budgeting constraints placed on this Program; DCAS may not reimburse more than \$19.8 million during the 2016-2017 School Year for all security services at nonpublic schools in the City.

HHS Accelerator Service Applications Required: To receive this RFP in the HHS Accelerator system, you must have an approved Service Application for **at least one** of the following:

- Academic Supports
- Child Care