

# Procurement Summary

## Basic Information

Procurement Title: Saratoga Employment Shelter

Agency: Department of Homeless Services

Agency Email Contact: Erika Gillard, accoprocurements@hra.nyc.gov

Procurement Description:

The Department of Homeless Services (DHS) is seeking an appropriately qualified vendor to operate a 66 bed employment shelter for homeless women at the Saratoga shelter facility located at 357 Saratoga Avenue Brooklyn, NY 11233. The description for this site is listed below in Section 1, B. Site Profile. The contractor selected through this RFP will provide the services in accordance with New York State Codes, Rules and Regulations, Title 18, Part 491 (18 NYCRR 491), DHS policies and procedures, and related court decrees.

DHS' overall goals and objectives with respect to this procurement are to develop and refine its programming to engage and motivate clients and to encourage participation that will enable clients to achieve independent living outside the shelter system.

DHS considers shelters to be time-limited, emergency facilities that are available to clients who are temporarily unable to live independently due to disability, adverse life circumstances or other crises.

In addition to providing safe and cost-effective room and board, shelter programs must assist clients to return to living independently in the community. Through this RFP, DHS wishes to identify a provider who, in partnership with DHS, will excel at achieving these goals.

Providers must have a 501c3 IRS Determination letter to be eligible to propose.

HHS Accelerator Service Applications:

To receive this RFP in the HHS Accelerator system, you must have an approved Service Application for **at least one** of the following:

- Shelter
- Case Management
- Primary Care
- Mental Health Services
- Substance Abuse Services