

# Procurement Summary

## Basic Information

Procurement Title: Homebase Homelessness Prevention Network

Agency: Human Resources Administration

Agency Email Contact: [accoprocurments@hra.nyc.gov](mailto:accoprocurments@hra.nyc.gov)

### Procurement Description:

The New York City Department of Social Services (DSS) intends to issue a Request for Proposals to procure homelessness prevention and community support services provided at Homebase offices.

Homebase will primarily serve households below 200% of the federal poverty guideline who are at-risk of homelessness or who have recently left the shelter system. Risk factors that can lead to homelessness include having a history of shelter stays, a recent shelter application, being a young head of household, being a doubled-up household, experiencing frequent moves in the past year, experiencing household/landlord discord, having a history of interaction with protective services, having a childhood history in foster care or other systems, and reintegration into the community from an institutional setting.

The Agency envisions that both homelessness prevention and community support services would be provided at each of the Homebase offices. In addition to a thorough assessment and the development of a case plan to address immediate client need(s), the Contractor would utilize a variety of approaches to create a flexible service strategy. The case plans would be responsive to the continuing needs of clients in order to assist them to achieve long-term stability in housing and enhance their ability to live independently in the community.

Contractors will also provide regular Housing Advice Workshops, inviting at-risk community members, including former shelter residents, and providing information on affordable housing, subsidies, employment, work supports, and financial empowerment.

### Concept Report Link:

<http://a069-ppps.nyc.gov/PPPS/PPPSPublicWebsite/Pages/ConceptPapers.aspx>

### HHS Accelerator Service Applications:

To receive this RFP in the HHS Accelerator system, you must have an approved Service Application for **at least one** of the following:

- Life skills
- Community Engagement
- Case Management
- Mental Health Services
- Homelessness Prevention
- Housing
- Outreach
- Preventative Services
- Entitlement Assistance
- Shelter
- Preventive Services
- Job/vocational Training
- Financial Counseling