Department of Housing Preservation & Development

Print Form

HPD Waiver Request for 2015 Green Communities Certification

Form Instructions: This form was designed to use Adobe Acrobat. Complete sections A through D. This is an electronic document and is electronically signed by executing section D on the bottom of page 2. When this form is complete please save to your computer and submit by e-mail as attachment to greencommunities@hpd.nyc.gov.

A: Project Information

1. Project Name: _____
2. Project Address(es): _____
3. Program Name: _____
4. Developer Entity Name: _____
5. Project Representative Name: _____
6. Project Representative Title: _____
7. Email: _____ 8. Phone: _____

B: Reason for Waiver Request [1]

☐ Project has completed ULURP by January 2011

- Enter date ULURP was completed: _____

☐ Project submitted designs to DOB prior to January 2011

- Enter DOB Job Number(s): _____

☐ Project is achieving a LEED Gold v4 rating or higher [2]

- Attach LEED checklist with this form
- Projects granted a waiver under this LEED exemption are required to achieve a minimum LEED Gold v4 rating and complete the certification process

☐ Financial Hardship

☐ Project is moderate rehabilitation, not meeting the scope of work outlined below, and is applying for LIHTC

- Enter anticipated application date: _____ **(Submit a copy of the mod rehab work scope with this form)**

For HPD Internal Use

Waiver request received by: _____ Date received: _____

Request reviewed by: _____ Date reviewed: _____

Waiver status: Accepted ☐ Denied ☐

Approver's Signature: _____ Date approved: _____

1 Green Communities certification only applies to new construction or rehabilitation projects meeting ALL of the following scope of work: (1) replacement of heating system (2) work on at least 75% of the units (kitchens and/or bathrooms including appliances and fixtures) and (3) major work involving the building envelope such as replacing the roof/ windows, adding insulation, implementing air sealing measures.

2 Projects submitted for review to HPD BLDS prior to March 1st, 2017 and designed to a prior version of LEED may continue with that version and must meet at least LEED-GOLD. All other projects are required to achieve LEED-GOLD v4.

C: Healthy Homes NYC Registration

The project developer, architect and general contractor are required to register and attend the "Healthy Homes NYC" training provided by the NYC Department of Health and Mental Hygiene (DOHMH) prior to issuance of this waiver. The registration page is located on DOHMH's web site at: http://www1.nyc.gov/site/doh/business/health-academy/healthy-homes.page

Attach copies of the certificates of completion issued by DOHMH with this waiver form. For more information on this requirement visit the HPD web site at: http://www1.nyc.gov/site/hpd/developers/green-building.page

D: Threshold Requirements

All projects seeking a waiver are required to implement the following threshold measures below. The measures described below reference the *2015 Enterprise Green Communities Criteria Certification Overlay for NYC HPD Projects - August 2015 (rev. October 26, 2015)* located on the HPD web site at the link above.

Green Communities Criteria Number (2015)	Required Measure	Compliance (Y/N)	If no, provide explanation
Water Conservation			
4.1	Water-Conserving Fixtures		
4.2	Advanced Water Conservation		
4.3	Leaks and Water Metering		
Energy Efficiency			
5.4	Energy Star Appliances		
5.5	Lighting		
Materials			
6.1	Low / No VOC Paints, Coatings and Primers		
6.2	Low / No VOC Adhesives and Sealants		
6.6	Composite Wood Products that Emit Low / No Formaldehyde		
6.7a	Environmentally Preferable Flooring		
6.8 & 6.9	Mold Prevention		
6.11	Reduced Heat-Island Effect: Roofing		
6.12	Construction Waste Management		
6.13	Recycling Storage		
Healthy Living Environment			
7.10	Integrated Pest Management		
Operations, Maintenance + Resident Engagement			
8.1	Building Operations & Maintenance (O&M) Manual and Plan		
8.5	Project Data Collection and Monitoring System: 100% Owner-Paid Utility Accounts; 15% Tenant-Paid Utility Account		

E: Electronic Signature

The undersigned certifies that she (he) has reviewed all the foregoing information and that it truly and accurately describes the project. The owner has caused this document to be duly executed in its name on this _____ day of _____ , _____

Electronically signed by entering the following information:

Legal Name of Owner Entity: _____

Name of Authorized Signatory: _____

Title: _____