



## **Application Notice Multifamily Water Assistance Program for Affordable Housing**

The New York City Department of Environmental Protection (DEP), in conjunction with the Department of Housing Preservation and Development (HPD) and Housing Development Corporation (HDC) is offering a water and sewer credit for eligible, HPD or HDC-assisted affordable multifamily housing projects. Eligible projects can receive a \$250 credit per residential unit on their Fiscal Year 2018 water and sewer bill(s) on a first-come, first-served basis, as enrollment is limited.

### **Eligibility Criteria**

To qualify for the credit, all three eligibility criteria must be met:

#### ✓ **Affordability**

1. *Rent Affordability:* Average collectable rents (rental buildings) or maintenance fees (co-ops) for the project must be affordable to households earning up to 60% of Area Median Income (AMI), using a Rent Roll, effective as of the date of application. The project can have income limits higher than 60% of AMI as long as the average collected rent is affordable to those earning up to 60% of AMI.
2. *Use Restriction:* Executed and recorded regulatory agreement or equivalent document with HPD or HDC with a minimum of 15 years remaining, restricting 100% of the residential units.

#### ✓ **Conservation**

3. All buildings must demonstrate efficient water usage either through compliance with the Multifamily Conservation Program (MCP) or as evidenced by paying a metered water rate. Buildings that take the necessary steps to become compliant with the MCP conservation measures before the application deadline may apply. Buildings must be compliant with all applicable DEP and Water Board regulations.

#### ✓ **Performance**

4. All buildings must be in good standing with the City, by demonstrating current payments, payment plans or evidence of engagement with the City to address these issues. HPD or HDC Asset Management will consider projects not current on their DEP & DOB bills on a case-by-case basis.

Projects are made up of a property or cluster of properties which are covered by the same HPD/HDC-issued regulatory agreement. Each building within an income-qualified project must meet the program eligibility rules. Buildings with less than 4 residential units may not receive the credit.

There is a limit to the number of buildings that can receive the discount, which will be awarded in the order that eligible and complete applications are received. The agencies reserve the right to prioritize high-need projects should program demand exceed the enrollment cap.

Projects can apply for the water credit by submitting the Multifamily Water Assistance Program for Affordable Housing application, including all attachments listed in the checklist below, to the email address listed in the application form. Projects must submit the completed application, including all attachments by **October 20<sup>th</sup>, 2017**.

**Application Submission Checklist:**

- Part A:* Completed Application
  - A1: Completed and Signed Application Form
  - A2: Rent Roll Tab
- Part B:* HPD/HDC Regulatory Agreement
  - C1: Recorded Regulatory Agreement from [ACRIS](#) or
  - C2: Use Restriction Agreement (for City-assisted Mitchell Lama buildings only)
- Part C:* Proof of MCP Conservation Compliance (for buildings on the MCP rate) per [MCP Compliance Tool](#)
- Part D:* Current DEP Water & Sewer Bill(s) (accessible through [My DEP Account](#))
- Part E:* Current DOF Property Tax Bill(s) ([Quarterly Statement](#))