



**Human Resources  
Administration**

Department of  
Social Services

Office of Contracts

W-2-196  
Rev. 06/14

Steven Banks  
Commissioner

Martha A. Calhoun  
General Counsel

Vincent Pullo  
Agency Chief  
Contracting Officer

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New York, NY 10038

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February 9, 2015

Dear Prospective Bidders:

For your information, this **Addendum #1** is to extend the bid due date for the Desktop Asset Management/PC Installation Services (**PIN15BSEMI17001/EPIN 09615B0004**) to **Monday, February 23, 2015 at 3:00 p.m.** An addendum addressing vendor questions and other changes will be issued shortly.

Please be advised that bids received after the date and time indicated are late and shall not be considered. Your interest in doing business with the City of New York is appreciated.

Sincerely,

Vincent Pullo