

NYC
Human Resources
Administration
Department of
Social Services
Office of Contracts

W-2-196
Rev. 03/15

Steven Banks
Commissioner

Martha A. Calhoun
General Counsel

Vincent Pullo
Agency Chief
Contracting Officer

150 Greenwich Street
New York, NY 10007

929 221 6347

May 27, 2015

Dear Prospective Bidders:

For your information, this **Addendum 6** for the contract to provide **Professional Temporary Personnel Services – (PIN 16BSESR00201 / EPIN 09615B0003)** contains the revised bid sheets. (attached hereto as **Exhibits 1**).

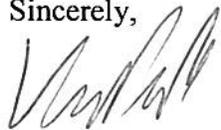
The revised bid sheets (pages 21A-R2, 21B-R2, 21C-R2 & 21D-R2). The original page within the solicitation documents should be replaced.

In addition, the bid due has been extended to **Wednesday, June 3, 2015 at 11:00 a.m.** Bids received after the bid due date and time are late and shall not be considered.

Additionally, all bidders are on notice of the security requirements of 4 World Trade Center (150 Greenwich Street, New York, NY 10007). In order to enter the building, individuals must have a government issued ID. All packages are subject to go through an X-ray machine before entering the building. It is the bidders' sole responsibility to provide itself enough time to enter the building and submit their bid, and is cautioned that sufficient time and planning should be allotted to do so.

Your interest in doing business with the City of New York is appreciated.

Sincerely,



Vincent Pullo

Exhibits: 1. Revised bid sheets

BID SHEET

July 1, 2015 to June 30, 2016 (1 Year)

PROFESSIONAL TEMPORARY PERSONNEL SERVICES

PIN: 16BSESRR00201

A	B	C	D	E	F	G	H
Temp Titles	No. of Positions	Wage Rate to Employee Per Hr.	Supplemental Benefit Rate Per Hr	Overhead Profit	Vendor Billing Rates	Total Hours Per Title	Bid Price
Professional Aide	83					145,250	
Admin. Analyst	43					75,250	
Technical Writer	2					3,500	
Sr. Admin Analyst	4					7,000	
Tech Bus Analyst I	11					19,250	
Tech Bus Analyst II	2					3,500	
Associate Outreach Specialist	25					43,750	
NAME OF BIDDER:							
Vendor Billing Rate (F) = sum of columns (C+D+E)							
Total Number of Hours Per Title (G) = 1750 x Number of Positions (B)							
Bid Price (H) = (F x G)							

The Agency does not guarantee as to the number of personnel or hours to be utilized under the resulting contract

BID SHEET

July 1, 2016 to June 30, 2017 (1 Year)

PROFESSIONAL TEMPORARY PERSONNEL SERVICES

PIN: 16BSESRR00201

A	B	C	D	E	F	G	H
Temp Titles	No. of Positions	Wage Rate to Employee Per Hr.	Supplemental Benefit Rate Per Hr	Overhead Profit	Vendor Billing Rates	Total Hours Per Title	Bid Price
Professional Aide	83					145,250 \$	
Admin. Analyst	43					75,250 \$	
Technical Writer	2					3,500 \$	
Sr. Admin Analyst	4					7,000 \$	
Tech Bus Analyst I	11					19,250 \$	
Tech Bus Analyst II	2					3,500 \$	
Associate Outreach Specialist	25					43,750 \$	
						Total Year \$	
NAME OF BIDDER:							
Vendor Billing Rate (F) = sum of columns (C+D+E)							
Total Number of Hours Per Title (G) = 1750 x Number of Positions (B)							
Bid Price (H) = (F x G)							

The Agency does not guarantee as to the number of personnel or hours to be utilized under the resulting contract

BID SHEET

July 1, 2017 to June 30, 2018 (1 Year)

PROFESSIONAL TEMPORARY PERSONNEL SERVICES

PIN: 16BSESRR00201

A	B	C	D	E	F	G	H
Temp Titles	No. of Positions	Wage Rate to Employee Per Hr.	Supplemental Benefit Rate Per Hr	Overhead Profit	Vendor Billing Rates	Total Hours Per Title	Bid Price
Professional Aide	83					145,250 \$	
Admin. Analyst	43					75,250 \$	
Technical Writer	2					3,500 \$	
Sr. Admin Analyst	4					7,000 \$	
Tech Bus Analyst I	11					19,250 \$	
Tech Bus Analyst II	2					3,500 \$	
Associate Outreach Specialist	25					43,750 \$	
						Total Year \$	

NAME OF BIDDER:

Vendor Billing Rate (F) = sum of columns (C+D+E)

Total Number of Hours Per Title (G) = 1750 x Number of Positions (B)

Bid Price (H) = (F x G)

The Agency does not guarantee as to the number of personnel or hours to be utilized under the resulting contract

BID SHEET

July 1, 2015 to June 30, 2018 (3 Years)

PROFESSIONAL TEMPORARY PERSONNEL SERVICES

PIN: 16BSESR00201

A	B	C	D	E	F	G	H	I
								Bid Price

Total Bid Amount for the 1st Full Year

Total Bid Amount for the 2nd Full Year

Total Bid Amount for the 3rd Full Year

Grand Total for the Three (3) Year Contract

The Agency does not guarantee as to the number of personnel or hours to be utilized under the resulting contract

Vendor Name _____ EIN _____

Address _____

Phone _____ FAX _____ E-Mail _____

Signature _____ Title _____ Date _____