

Robert Doar  
Commissioner

Roy A. Esnard  
General Counsel

Vincent Pullo  
Agency Chief  
Contracting Officer

July 24, 2013

Re: **Addendum #4 to the RFP for  
Business Consultants for Health  
and Human Services Agencies  
EPIN: 09613P0005**

180 Water Street  
New York, NY 10038

212 331 3434

Dear Prospective Proposer:

Please find attached Addendum #4 to the Request for Proposals ("RFP") for Business Consultants for Health and Human Services Agencies issued on June 24, 2013, by the Human Resources Administration on behalf of the Office of the Deputy Mayor for HHS, Shared Services/Support, Accountability and Value-Enhancement Unit ("HRA/SAVE").

Addendum #4: contains:

- Attachment A: Attachment A contains a change to the answer to question 46 in Addendum #3. Please disregard the previous answer to question 46.

Please acknowledge your receipt of Addendum #4 by listing it on the Acknowledgment of Addenda (Appendix E of the RFP package) and including the acknowledgment in your proposal submission.

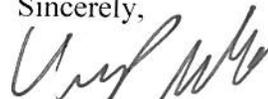
**The deadline for submission of proposals is Tuesday, July 30, 2013, at 2:00 pm.**

Proposers are reminded that they must deliver their proposals by **July 30, 2013, at 2:00 pm** to:

**NYC Human Resources Administration  
Office of Contracts – RFP Unit  
180 Water Street, 14<sup>th</sup> Floor  
New York, NY 10038**

Proposals received at this location after the proposal due date and time are late and shall not be accepted by HRA/SAVE, except as provided under the New York City Procurement Policy Board Rules.

Sincerely,

  
Vincent Pullo

**ATTACHMENT A**  
Revised Answer to Question 46 in Addendum #3

**ATTACHMENT A**  
**Answers to Questions**

**General Questions**

Question 46 Do non-profit organizations have to comply with M/WBE requirements?

I would appreciate further clarification about a question that came up at the conference concerning a nonprofit's requirement to comply with the M/WBE participation goals. According to Local Law No. 129, section "q," "Applicability," "agencies shall not be required to apply participation requirement to the following contracts." Does this mean that a nonprofit organization responding to this RFP can request a waiver by checking off the "other" box on the "Basis for Waiver Request" and explain that it is a nonprofit?

**Answer:** All proposers should read Attachments F and G carefully for information on compliance with the M/WBE requirements of this solicitation. Awarded not-for-profit contractors, however, are exempt from these provisions