



Department of  
Social Services

Office of Contracts

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W-2-196  
Rev. 10/10

June 14, 2013

RE: Addendum # 3 to the Request for  
Proposals for the Provision of  
Community Guardian Services  
PIN: 06914H082500  
EPIN: 09612P0016

Dear Prospective Proposer:

The Human Resources Administration ("HRA") appreciates your interest in the Request for Proposals ("RFP") for the Provision of Community Guardian Services issued on May 6, 2013.

Please find attached Addendum # 3 for the above-referenced RFP. Addendum # 3 contains:

- **Answers to Questions, Submitted to HRA in Writing:** Attached to this Addendum as Attachment A are the answers to questions received subsequent to the Pre-proposal Conference and submitted in writing to HRA. No other questions will be accepted.

Please acknowledge your receipt of Addendum # 3 by listing it on the Acknowledgement of Addenda (Attachment C of the RFP package) and include it in your proposal submission.

The deadline for submission of proposals is **Friday, June 28, 2013 at 2:00 P.M.**

Proposers are reminded that they must deliver their proposals by **June 28, 2013 at 2:00 P.M.** to:

NYC Human Resources Administration  
Office of Contracts  
180 Water Street, 14<sup>th</sup> Floor,  
New York, NY 10038

Proposals received at this location after the proposal due date and time are late and shall not be accepted by the Agency, except as provided under the New York City Procurement Policy Board Rules.

Very truly yours,

Vincent Pullo

**ATTACHMENT A**  
Answers to Questions, Submitted to HRA in Writing

Addendum # 3

**REQUEST FOR PROPOSALS**  
**For**  
**PROVISION OF COMMUNITY GUARDIAN SERVICES**  
**PIN: 06914H082500/EPIN: 09612P0016**

**QUESTIONS & ANSWERS**

**Question 1. I am interested in sub-contracting opportunities relating to this RFP. In Addendum #1, you attached as Attachment D a list of all potential proposers for this RFP. Does NYC Human Resources Administration provide a list of all Proposers that actually submit a proposal in response to the RFP for Community Guardian Services?**

Answer: You can make a FOIL request to obtain the list of submitted proposals for this RFP.

**Question 2. I cannot find the “Community Guardian Service Plan Procedure” document anywhere, but the RFP says it should be available on the OCFS website. Could you direct me to where I can find this document?**

Answer: Please note that this HRA document is not available on the OCFS website. The Community Guardian Service Plan Procedures are available at HRA’s Office of Contracts, RFP Unit, 180 Water Street, 14<sup>th</sup> Floor, NY, NY 10038.