

Steven Banks
Commissioner

October 15, 2014

Martha A. Calhoun
General Counsel

**RE: ADDENDUM#1 to the Request for
Proposals for Physician Review Services for
Home Care Programs
PIN: 14PHEHC00201 EPIN: 09614P0005**

Vincent Pullo
Agency Chief
Contracting Officer

180 Water Street
New York, NY 10038

Dear Prospective Proposer:

929 221 6347

The Human Resources Administration (“HRA”) appreciates your interest in the Request for Proposals (“RFP”) for Physician Review Services for Home Care Programs issued on September 25, 2014.

Please find attached Addendum #1 for the above-referenced RFP. Addendum #1 contains:

- **Revisions to the RFP:** Attached to this Addendum as Attachment A is the revision to the requirements for submission of proposals for the Physician Review Services for Home Care Programs RFP.
- **Answers to Questions, Submitted to HRA in Writing:** Attached to this Addendum as Attachment B are answers to questions submitted prior, during and subsequent to the Pre-Proposal Conference held on October 2, 2014 by interested potential proposers. No further questions will be accepted.
- **Pre-Proposal Conference Attendees:** The sign-in sheets for the Pre-Proposal Conference held on October 2, 2014 are included in this Addendum as Attachment C.

Please acknowledge your receipt of Addendum#1 by listing it on the Acknowledgment of Addenda (Attachment C of the RFP package) and include it in your proposal submission.

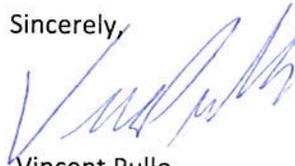
The deadline for submission of proposals is November 6, 2014.

Proposers are reminded that they must hand-deliver their proposals by **November 6, 2014** at **2:00 p.m.** to:

NYC Human Resources Administration
Office of Contracts
Request for Proposal (RFP) Unit
180 Water Street, 14th Floor
New York, New York 10038

Proposals received at this location after the proposal due date and time are late and shall not be accepted by the Agency, except as provided under the New York City Procurement Policy Board Rules.

Sincerely,



Vincent Pullo

Attachment A

Revisions to Physician Review Services for Home Care Programs RFP

Revisions to Physicians Review Services for Home Care Programs RFP
PIN: 14PHEHC00201 EPIN: 09614P0005

Please be advised that the subject Request for Proposals is revised as described below. All new language is bolded and underlined. Language that is crossed out is being deleted from the Request for Proposal.

Page 8 – Section III: Scope of Services, B. Agency Assumptions Regarding Contractor Approach, 3rd bullet

- ~~Maintain malpractice insurance in an amount not less than \$1,000,000.00 per occurrence.~~

Attachment B
Questions and Answers

II. QUESTIONS AND ANSWERS

Question 1. Would Developmentally Disabled population served under the auspices of the OPWDD be eligible for services under this contract?

Answer: Yes, the Developmentally Disabled population is one of the exempt groups from Managed Care and Managed Long Term Care organizations. See Page 5 of the RFP.

Question 2. Is the system 100% EHR based?

Answer: Yes, the system is 100% Electronic Health Records (EHR) based.

Question 3. What are the physical requirements of physical presence in the 5 boroughs?

Answer: Physicians will be assigned to be present at one of the five CASA offices on a daily or weekly basis. Assignments will be made by HRA as the need arises.

Question 4. How often (frequency) of physician assessments?

Answer: Split-shift cases are reviewed every six months. For all other cases, whenever there is a question as to the appropriate level of care and/or need to resolve documentation discrepancies.

Question 5. It states in the proposal "Physicians are responsible for approximately 5,000 to 8,000 clients..." For 3 FTE's physicians how and when are these clients being assessed/evaluated?

Answer: For the split-shift cases the assessment is every six months. For all other cases, assessment will be to resolve questions of service level or documentation discrepancies, as needed. Based on volume, HRA estimated that 3 FTE's are needed.

Question 6. Does the scope of work include new or existing patients?

Answer: The scope of work includes both new and existing patients.

Question 7. I wanted clarification of the Medical Malpractice requirement noted on page 8 of the RFP. To my understanding the physicians do not treat patients and have minimal patient contact. Please explain the need for medical malpractice insurance.

Answer: Please see the revision in Addendum #1.

Attachment C
Pre-Proposal Conference Attendees

HUMAN RESOURCES ADMINISTRATION
HOME CARE SERVICES PROGRAM
PRE-PROPOSAL CONFERENCE FOR
PHYSICIAN REVIEW SERVICES FOR HOME CARE PROGRAMS
PIN: 14PHEHC00201 / EPIN: 09614P0005
OCTOBER 2, 2014

	PRINT COMPANY NAME	PRINT ADDRESS	TELEPHONE & FAX	PRINT CONTACT PERSON & E-MAIL ADDRESS	RFP PICK-UP	
					ON LINE	IN PERSON
1.	Bilman Winbyte PC	1909 E17 St Brooklyn, NY 11229	718-376-0216	Karl Bilman		✓
2.	WATSON AT EXTENSION NETWORK, INC Stett Computer Inc	1160 E Sericho Trk Huntington, Wf 11743	576-633-9416	Teen Boyner ebogner@enlime.com		✓
3.	NCHSRO	199 Water St, NY, NY 10038	212 897 6075	Harriet Starr harriet-starr@medtronic.com	✓	US
4.	The Carving Re Home Health care	65 Broadway Suite 717 NY NY 10016	212-430-6517	ETHAN BERTU enolgrubert@carv.com	✓	
5.	Rockaway Home Attendant Services, Inc	1603 Central Avenue Far Rockaway, NY 11691	(718) 471-5800	Enosa Hibanghee Enosa@rhesinc.org	✓	✓
6.						
7.						
8.						

HUMAN RESOURCES ADMINISTRATION
HOME CARE SERVICES PROGRAM
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PHYSICIAN REVIEW SERVICES FOR HOME CARE PROGRAMS
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	PRINT COMPANY NAME	PRINT ADDRESS	TELEPHONE & FAX	PRINT CONTACT PERSON & E-MAIL ADDRESS	RFP PICK-UP	
					ON LINE	IN PERSON
1.	Murphy P. Saffery 21 Hudson Bldg Vestal, NY 13850	1909 E 17 ST Brookhaven NY 11229	718-376-0216	MURPHY P. Saffery @LVW4W.com		✓
2.	MEN	1160 East Broadway Huntington, NY 11743	(631)-404-6302	Edgman D NEMIMC.com	✓	
3.	MCHEIRO	199 White Street Mt. NY 10038	212 877-6108	Robert Rosenblom legal@medreview.us	✓	
4.	Access Community Health Center	83 Maiden Lane NY NY 10038	212 895 3382	Ragbe, ahmed@accesshc.org		✓
5.	CHDFS	507 W. 38th St NY, NY 10018	(212) 695-4582 (212) 695-4561	Dr. Julio Barros jbarros@CHDFS.org	✓	
6.						
7.						
8.						