



Private or Parochial
School Letter

Date ___ / ___ / _____

Applicant's Name (print) _____

If student is under 18 years old, this section must be signed and completed by student's parent.

If student is 18 or over, then this section must be completed by the student:

By signing this form, I consent to the release of my/my child's school records to IDNYC personnel for IDNYC application purposes only.

Parent/Guardian's Name (print)

Signature

To IDNYC Program,

I confirm that I am the principal (or the principal's designee) of the following private or parochial school:

School Name: _____

School Address: _____

I write on behalf of the applicant, who is: *[check **one** of the following]*

___ a **student** attending the school named below, or

___ the **parent or guardian of a student** attending the school named below.

The school's records indicate that the student's date of birth is ___ / ___ / _____ (mm/dd/yyyy), and that s/he has lived at the following address for at least fifteen (15) days:

Street Address: _____ Apt. #: _____

City: _____ Zip Code: _____

Thank you,

Name & Title

Signature

Telephone

Email Address

___ / ___ / ___
Date (mm/dd/yyyy)

*This letter must be submitted at an IDNYC Enrollment Center **no more than 60 days** after the date signed.