



To IDNYC Program,

I write on behalf of [Applicant's name] and their application for an IDNYC card. I verify that the applicant has resided in the City of New York for at least 15 days. I also confirm that the applicant [check box]:

- Lacks a stable address
- Resides at an intake or assessment facility
- Resides at a shelter with a maximum stay of 30 days

Organization Name: _____

Street Address: _____

City: _____ Zip Code: _____

Cares Identification # (if exists): _____

As the signatory of this letter, I confirm that I am an executive-level official at the organization listed above. I confirm that my organization is located within New York City, serves homeless individuals, and is one of the following [check box]

- New York City Agency
- Nonprofit Organization
- Religious Institution

Thank you,

Signature

Print Name

Title

__/__/_____
Date (mm/dd/yyyy)

Telephone

Email Address

* This letter must be submitted at an IDNYC Enrollment Center no more than 30 days after the date signed.

**The completed IDNYC will not include a residential address for the cardholder. A card lacking a residential address may not be accepted as valid ID by the New York City Police Department or some financial institutions.