



MEMORANDUM

1. After six (6) months, all **PERMANENT** employees **MUST** join the New York City Retirement System (Pension). You may however, join immediately if you so desire.
2. Pension membership is optional for **PROVISIONAL** and **NON-COMPETITIVE** employees.
3. Once you join the Pension System you cannot withdraw unless you resign.
4. **Are you currently a NYCERS Member?** Yes _____ No _____
 - a) If Yes, please insert your pension number: _____
 - b) If No, would you like to join the pension: Yes _____ No _____
5. **Current City Service?** Yes _____ No _____
 - a) If Yes, which agency: _____
 - b) City Start Date: _____
6. **Prior City Services?** Yes _____ No _____
 - a) If Yes, which agency: _____
 - b) Dates employed: From _____ To _____

DATE

SIGNATURE