

**City of New York
DEPARTMENT OF CORRECTION
Job Vacancy Notice**

Civil Service Title: Confidential Agency Investigator	Level: M-IV
Title Code No: 06793	Salary: \$135,000.00 - \$160,000.00 Frequency: ANNUAL
Business Title: Assistant Commissioner, Investigations	Work location: 75-20 Astoria Boulevard, East Elmhurst, New York 11370
Division/Work Unit: Investigation Division	Number of Positions: 1
Job ID: 257303	Hours/Shift: Day Tour

Job Description

The New York City Department of Correction (DOC) is one of the largest municipal jail systems in the United States providing for the care and custody of inmates 16 years of age and older, accused of crimes or convicted and sentenced to incarceration of one year or less. The DOC operates 12 inmate jail facilities including nine on Rikers Island, the court commands in each of the five boroughs, and two prison hospital wards. The department manages an average daily population of over 11,500 inmates and employs more than 10,000 uniformed and non-uniform staff.

The Investigations Division is integral to the DOC's efforts to ensure the integrity, professionalism, and accountability of its staff and is responsible for investigating acts of staff misconduct both on and off-duty; excessive use of force incidents, complaints and allegations; undue familiarity with inmates; staff and inmates sexual abuse allegations; firearms regulation violations; erroneous inmate discharges; inmate escapes; improper outside employment; and any other staff conduct deemed unbecoming as a member of the DOC; or any staff actions that discredits the DOC. The Investigations Division employs more than 130 uniformed and non-uniformed personnel.

Under executive direction of the Deputy Commissioner of Investigations, with the broadest possible latitude to exercise independent judgment, the Assistant Commissioner of Investigations will assist the Deputy Commissioner with leading the Investigations Division and will be responsible for managing and supervising all facets of investigations, making recommendations and determinations on the hiring and promotion of investigative staff, directing investigator training, setting strategic direction for the division, perform related duties as requested, and serve as liaison to DOC's Assistant Commissioner for Trials and the New York City Department of Investigation.

Qualification Requirements

1. A baccalaureate degree from an accredited college, and four years of satisfactory full-time experience in the field of investigations, auditing, law enforcement, criminal justice, or in a major operational area of the agency in which the appointment is to be made, 18 months of which must have been in an administrative, managerial or executive capacity or supervising a staff performing investigations or related work; or
2. Education and/or experience equivalent to "1" above. However, all candidates must have the 18 months of experience in an administrative, managerial, executive or supervisory capacity as described in "1" above.

Preferred Skills

An LLM and at least ten years (10) of investigative/law enforcement, military or prosecutorial experience and knowledge of the New York City/New York State criminal justice system. Excellent leadership, writing, analytical, interpersonal, problem-solving, research, and investigative skills are preferred.

Residency Requirements

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess and search for Job ID# 257303

For all other applicants: Go to <https://a127-jobs.nyc.gov> and search for Job ID# 257303

Submission of a resume is not a guarantee that you will receive an interview.

Only candidates under consideration will be contacted.

Post Date: 8/25/16

Post Until: 9/8/16

The City of New York and the Department of Correction are Equal Opportunity Employers