City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice
REPOST

Civil Service Title: Auto Mechanic	**Level:** N/A
Title Code No: 92510	**Salary:** $268.96 - $313.04 **Frequency:** DAILY
Business Title: Auto Mechanic	**Work Location:** Riker's Island East Elmhurst, NY 11370
Division/Work Unit: Fleet Operations Unit	**Number of Positions:** 14
Job ID: 236202	**Hours/Shift:** Nights, Weekends & Holidays

Job Description

The New York City Department of Corrections (DOC) is one of the largest municipal jail systems in the United States. It provides for the care, custody, and control of persons accused of crimes or convicted and sentenced to one-year or less of jail time. The DOC operates 15 inmate facilities, ten of which are located on Riker's Island. In addition, the department operates two hospital prison wards (Bellevue and Elmhurst hospitals) and court holding facilities in Criminal, Supreme, and Family Court in each borough.

The DOC seeks to recruit an Auto Mechanic for the Fleet Operations Unit. Under supervision the incumbent will be responsible for overhauls, repairs and maintains engines, motors and motor-powered equipment, component assemblies, and component systems used in automotive, construction and special-purpose equipment powered by internal combustion engines; performs related work. In addition to the responsibilities listed above, the Auto Mechanic's task will include but are not limited to the following:

- Acts as a ″troubleshooter″ in determining mechanical and electrical defects.
- Overhauls, maintains and repairs internal combustion engines, motors and motor-powered, equipment, including brake systems, transmissions, ignition systems, rear ends, differential assemblies, fuel systems, hydraulic systems, electronic systems, and other related components and systems.
- Makes minor repairs and adjustments in the field so that a vehicle may be returned to the garage or repair shop under its own power.
- Conveys orders to other journeymen as directed.
- Supervises machinist helpers, senior automotive service workers, automotive service workers, and other personnel as directed.
- Trains assigned machinist helpers, senior automotive service workers, automotive service workers, or other related personnel in the performance of various maintenance and/or repair tasks.
- May make minor auto body repairs.
- Prepares reports and orders, and maintain records and inventories of parts, components, supplies and materials.
- Operates and tests motor vehicles and equipment in the performance of assigned duties.

Minimum Qualification Requirements

1. Five years of full-time satisfactory experience acquired within the last fifteen years as an auto mechanic; or
2. Not less than two and one-half years of full-time satisfactory experience as specified in "1" above acquired within the last ten years plus sufficient helper or apprentice experience or relevant education acquired in a trade or vocational high school or technical school approved by a State's Department of Education or a recognized accrediting organization, to make up the equivalent of five years of acceptable experience. Six months of acceptable experience will be credited for each year of helper or apprentice experience or relevant education.

License Requirement

At the time of appointment candidates must possess a New York State Class B Commercial Driver License (″CDL″) or a Motor Vehicle Driver License valid in the State of New York and a Learner′s Permit for a Class B Commercial Driver License. Appointees hired with a Learner′s Permit must obtain the Class B CDL within six months of appointment. The CDL, with no restrictions that would preclude the performance of Auto Mechanic work, must be maintained for the duration of employment.

New York State Certifications

At time of appointment you must possess a New York State Certification as a Motor Vehicle Inspector and must be maintained for the duration of employment

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

For City employees: Go to Employee Self-Service (ESS) www.nyc.gov/ess and search for Job ID#: 236202

For all other applicants: Go to https://a127-jobs.nyc.gov/ and search for Job ID#: 236202

Submission of a resume is not a guarantee that you will receive an interview.

Only candidates under consideration will be contacted.

Posting Date: 4/25/16	**Post Until:** 5/10/16

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