City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice
REPOST

Civil Service Title: Community Coordinator	**Level:** N/A
Title Code No: 56058	**Salary:** $31.00 – $35.00 **Frequency:** HOURLY
Business Title: Correction Academy Defensive Tactics Training Instructors **(Part-time)**	**Work Location:** 66-26 Metropolitan Avenue, Middle Village, New York 11379
Division/Work Unit: Correction Training Academy	**Number of Positions:** 16
Job ID: 239276	**Hours/Shift:** Day and Evening (28 hours per Week)

Job Description

The Department of Correction Training Academy seek candidates to serve as part-time Defensive Tactics Training Instructors. The incumbents will be responsible for the delivery of defensive tactics training to recruit Correction Officers in adherence with the Academy's Correction Officer Recruit training program. The selected candidates will also be responsible for ensuring classes are delivered within the specifications of DOC policies and procedures, NYS DCJS guidelines, and the Municipal Police Training Council established curriculum on the Basic Course for Correction Officers. The instructors will perform appropriate in class assessments to determine whether defensive tactics training programs meet and achieve departmental goals and objectives; provide recommendations on training delivery to the Academy supervisory staff; and perform related duties. Candidates for this position will be expected to pass the cooper standards test for law enforcement professionals, NYS DCJS general topic instructor certification and must pass a physical fitness test at 70% of the cooper standards for the 1.5 mile run, one minute pushups and one minute sit-ups on the first day of class to continue in the course standards.

Minimum Qualification Requirements

1. A baccalaureate degree from an accredited college and two years of experience in community work or community centered activities in an area related to the duties described above; or
2. High school graduation or equivalent and six years of experience in community work or community centered activities in an area related to the duties as described above; or
3. Education and/or experience equivalent to "1", "2" above. However, all candidates must have at least one year of experience in "1" above.

Preferred Skills

Knowledge of defensive tactics, techniques, practices and procedures;
Professional experience delivering defensive tactics training to law enforcement personnel is preferred;
Experience or knowledge of curriculum design, lesson plan development, and training delivery is a plus;
Ability to interact with managerial staff as well as other law enforcement agencies;
Excellent communication, organizational, analytical and presentation skills is highly desired;
Proficiency in MS Office (Word, Excel, PowerPoint, Outlook);
NYS DCJS certification as a General Topics Instructor is a plus; training for this certification will be provided for candidates selected for this position.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess and search for Job ID# **239276**
For all other applicants: Go to https://a127-jobs.nyc.gov and search for Job ID# **239276**
Submission of a resume is not a guarantee that you will receive an interview.
Only candidates under consider will be contacted.

Posting Date: 4/25/16	**Post Until:** 5/20/16

The City of New York and the Department of Correction are Equal Opportunity Employers.