

**CITY OF NEW YORK  
DEPARTMENT OF CORRECTION  
Job Vacancy Notice**

<b>Civil Service Title:</b> Mechanical Engineer	<b>Level:</b> II
<b>Title Code No:</b> 20415	<b>Salary:</b> \$72,805 - \$83,726 <b>Frequency:</b> Full-Time
<b>Business Title:</b> Senior Construction Project Manager (Mechanical)	<b>Work location:</b> Rikers Island East Elmhurst, New York 11370
<b>Division/Work Unit:</b> Capital Project Planning and Development - Construction Management	<b>Number of Positions:</b> 1
<b>Job ID:</b> 247644	<b>Hours/Shift:</b> Day Shift
<b>Job Description</b>	
<p>The Department of Correction seeks qualified construction management personnel with detailed and hands on experience in managing or supervising construction projects particularly in the installation of mechanical/HVAC systems. The candidate recruited will manage projects and site installations on contracts administered by DOC to achieve proper installation, quality workmanship, timely completion and satisfactory closeout of the projects. Under general supervision, he/she will be fully responsible for managing complex HVAC or other construction projects from kickoff to closeout.</p> <p>Among other duties, the candidate selected will manage submissions; schedule and run job meetings; ensure that contractors obtain required permits and approvals; approve contractors' coordinated schedule and track progress; identify problems with installation or quality and seek appropriate resolution; maintain contract files and written record of job progress; ensure the formulation then completion of punch list; and effectively manage project completion and closeout, including obtaining, filing and distributing all closeout documents.</p>	
<b>Qualification Requirements</b>	
<ol style="list-style-type: none"> <li>1. Four (4) years of full-time, satisfactory experience in mechanical engineering work; and</li> <li>2. A valid New York State Professional Engineer's License. Current New York State registration as a Professional Engineer must be maintained for the duration of your employment. A masters degree in mechanical engineering from an accredited college or university, accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education and by the Council for Higher Education Accreditation (CHEA) may be substituted for one year of the mechanical engineering experience required in "1" above.</li> </ol> <p>Special Note: In addition to above qualification requirements, to be eligible for placement in Assignment Levels II and III, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.</p>	
<b>Preferred Skills</b>	
<ul style="list-style-type: none"> <li>• Candidates must display superior knowledge in construction management of plumbing systems, fire life safety, HVAC and mechanical installations with a proven record of successfully and effectively managing, supervising or inspecting these installations</li> <li>• More than 10 years effective experience in supervising or inspecting installations in commercial or institutional buildings</li> <li>• A sound understanding of applicable codes and installation practices</li> <li>• Administrative skills with a proven record of accomplishment, good communication and written skills</li> <li>• Must be committed, diligent, work well in a team environment and predisposed to problem solving to accomplish full project completion</li> </ul>	
<b>Residency Requirements</b>	
New York City Residency is not required for this position.	
<b>To Apply</b>	
<p>For City employees: Go to Employee Self-Service (ESS) - <a href="http://www.nyc.gov/ess">www.nyc.gov/ess</a> and search for Job ID#  For all other applicants: Go to <a href="https://a127-jobs.nyc.gov">https://a127-jobs.nyc.gov</a> and search for Job ID#  Submission of a resume is not a guarantee that you will receive an interview.  Only those candidates under consideration will be contacted.</p>	
<b>Post Date:</b> 7/15/16	<b>Post Until Filled:</b> 11/17/16

The New York City Department of Correction and The City of New York are Equal Opportunity Employers