City of New York
DEPARTMENT OF CORRECTION
Job Vacancy Notice

Civil Service Title: Recreation Supervisor	**Level:** N/A
Title Code No: 60440	**Salary:** $46,440.00 - $55,000.00 **Frequency:** ANNUAL
Business Title: Recreation Supervisor	**Work location:** Riker's Island, East Elmhurst, New York 11370
Division/Work Unit: Adult Programming & Community Partnerships	**Number of Positions:** 6
Job ID: 237579	**Hours/Shift:** Day, Night, and Weekend Tours

Job Description

The New York City Department of Corrections (DOC) is one of the largest municipal jail systems in the United States. It provides for the care, custody, and control of persons accused of crimes or convicted and sentenced to one-year or less of jail time. The DOC operates 15 inmate facilities, ten of which are located on Rikers Island. In addition, the department operates two hospital prison wards (Bellevue and Elmhurst hospitals) and court holding facilities in Criminal, Supreme, and Family Court in each borough.

The DOC seeks to recruit Recreation Supervisor to support the Adult Programming & Community Partnerships unit. The Recreation Supervisor will oversee the development and implementation of appropriate leisure time and free time activities to be incorporated into the program plan. The selected candidate will participate in organized group activities that develops positive group dynamics and productively occupies inmates with activities of interest to them. Supervision and monitoring of this element of the program plan is necessary to ensure effective delivery of programming. Under supervision of the Program Coordinator, the Recreation Supervisor will be responsible for but not limited to:

- Enabling inmates to engage in organized physical recreational activities which contributes to increased health and less stress
- Develop plans and implements recreation activities of interest to the population
- Determines recreational needs of targeted groups
- Evaluates program effectiveness and serves as an integral part of the recreation team
- Elicits participation in the development and implementation of these activities
- Supervises subordinate personnel and guides them in planning and conducting their activities
- Conducts periodic inspections of personnel, equipment and facilities
- Establishes and enforces all operating procedures to promote utilization of facilities

Qualification Requirements

1. A baccalaureate degree from an accredited college, and two years of satisfactory, full-time experience in recreation leadership; or
2. Education and/or experience equivalent to "1" above.

Residency Requirements

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess and search for Job ID# 237579
For all other applicants: Go to https://a127-jobs.nyc.gov and search for Job ID# 237579
Submission of a resume is not a guarantee that you will receive an interview.
Only candidates under consideration will be contacted.

Post Date: 4/1/16	**Post Until:** 4/15/16

The City of New York and the Department of Correction are Equal Opportunity Employers