

## COMPLAINT FORM

### INSTRUCTIONS FOR FILING

This form and supporting documentation may be mailed to the address above or emailed to Enforcement Officer Katie Rice at [krice@lpc.nyc.gov](mailto:krice@lpc.nyc.gov). Complaints are investigated in the order in which they are received; submitting documentation, such as photographs, is very useful and may expedite review.

### 1. BUILDING INFORMATION

BUILDING ADDRESS

BOROUGH

CROSS STREET

DATE

### 2. DESCRIPTION OF WORK

### 3. COMPLAINANT (OPTIONAL)

NAME

ADDRESS

PHONE NUMBER