

Human/Client Services MOCJ Annual Plan FY' 16

Part II: New Program Initiatives/Substantially Restructured Programs For which Contracts Have Been/May Be Competitively Solicited

Program Title – Family Court Legal Information Services

Description/Purpose of Program

The following Concept Paper is the precursor to the Mayor's Office of Criminal Justice's (MOCJ) Family Court Legal Information Request for Proposal (RFP). MOCJ is seeking qualified vendors to provide Family Court legal information services to New Yorkers in Family Court in each of the 5 boroughs within the City of New York. The goal is to ensure that New Yorkers, especially those facing an Article 10 petition, receive free legal information regarding Family Court process and procedures. There will be five (5) programs, one in each borough, for which MOCJ will be seeking proposals.

Target Population

All persons appearing in New York City Family Courts who:

- Are in need of free legal information regarding Family Court process and procedures, child welfare policy, and family law.

MOCJ conservatively estimates roughly 30,000 people, citywide, require this type of legal information annually. The RFP will include further specifics on borough-specific projections and funding.

Service Levels/Performance Requirements

- Provide legal information services to clients in New York City Family Court, which may include:
 - Legal resource guides;
 - Telephone, email and live chat hotlines;
 - Legal education webinars, and
 - Social services and workshops.
- Provide Family Court-based legal assistance to litigants in heavily-trafficked areas in each Family Court in all boroughs;

Site Requirements (If Applicable) - N/A

Payment Terms (Incl. Per Participant Rates, If Applicable) - TBD

Required Funding Match (If Applicable) - NA

Anticipated Contract Term - 7/1/2016 - 6/30/2017

Anticipated Evaluation Criteria - TBD

	Total # Contracts	Total \$ Value	Geographical Location(s)	Actual/Anticipated RFP Issuance Date
	Up to 5	\$520,000	Citywide	Issued November 2015
TOTAL				