City of New York
DEPARTMENT OF INVESTIGATION
Job Vacancy Notice

Civil Service Title: Special Investigator	**Title Code No: 31130**
Unit: Office of Inspector General for the NYPD	**Work location:** 80 Maiden Lane, Manhattan
Office Title: Senior Investigator	
Number of Positions: 1	**Salary:** $50,000.00 to $74,000.00 Commensurate with Experience

Job Description

The Department of Investigation's Office of Inspector General for the New York Police Department ("Office" or "OIG-NYPD") is authorized to "investigate, review, study, audit and make recommendations relating to the operations, policies, programs and practices," of the NYPD, with the goals of enhancing effectiveness of the police department, increasing public safety, protecting civil liberties and civil rights, and increasing the public's confidence in the police force.

OIG-NYPD is seeking a Senior Investigator to plan and supervise investigations into problems and deficiencies relating to the operations, policies, programs and practices of NYPD. The Senior Investigator will report to the Director of Investigations and help oversee the day-to-day operations of OIG-NYPDs investigative unit. Senior Investigators supervise and train more junior investigators, other agency staff, and investigative interns; assign cases and actively monitor and guide their progress; draft, review, and edit written investigative and other reports; and conduct complex investigations pursuant to the mandate quoted above. Senior Investigators are also responsible for overseeing the screening and investigation of complaints filed by the public related to NYPD and/or involving individual members of NYPD. In addition, Senior Investigators participate in the hiring of investigative interns.

Qualifications

- A 4-year high school diploma or its educational equivalent and four years of satisfactory full-time experience in the field of investigation, auditing, law enforcement, security, inspection, or a related field; or
- A baccalaureate degree from an accredited college; or
- Education and/or experience equivalent to "1" or "2" above; and
- Strong written and oral communication skills

Preferred Skills

- At least five years of experience conducting administrative, criminal, or internal investigations
- Advanced degree and demonstrated interest in law enforcement, criminal justice, and/or civil rights issues
- Experience supervising and training other investigators
- Excellent organizational and time management skills\
- Strong interpersonal skills
- Superb judgment
- Familiarity with NYC government and NYPD procedures a plus

To Apply:

All current City Employees may apply by going to Employee Self Service (ESS) http://cityshare/ess

Click on Recruiting Activities/Careers and Search for Job ID #235974

All other applicants, please go to www.nyc.gov/career/search and search for Job ID# 235974

PLEASE DO NOT EMAIL, MAIL OR FAX YOUR RESUME TO DOI DIRECTLY.

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for two continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.
Appointments are subject to Office of Management & Budget approval for budgeted headcount.

Post Date: 4/7/2016	**Post Until filled**	

The City of New York is an Equal Opportunity Employer.