

City of New York
DEPARTMENT OF INVESTIGATION
Job Vacancy Notice

Civil Service Title: Confidential Investigator	Title Code No: 31143
Unit: Office of Inspector General for the NYPD	Work location: 80 Maiden Lane, Manhattan
Office Title: Auditor	
Number of Positions: 1	Salary: \$ 48,764.00 to \$ 60,000.00 Commensurate with Experience

Job Description

The Department of Investigation’s Office of Inspector General for the New York Police Department (“Office” or “OIG-NYPD”) is authorized to “investigate, review, study, audit and make recommendations relating to the operations, policies, programs and practices,” of the NYPD, with the goals of enhancing effectiveness of the police department, increasing public safety, protecting civil liberties and civil rights, and increasing the public’s confidence in the police force.

OIG-NYPD is seeking an Auditor to perform objective operational, management, and financial audits to evaluate the effectiveness and efficiency of selected operations, policies, programs, and practices of the NYPD. Auditors will be expected to plan, conduct, and report on professional audits to support the investigations and policy priorities of the Inspector General. Auditors will also work on broader policy reports of policing issues that may contain auditing elements. Auditors will also be expected to provide support in tracking and monitoring follow-up actions by the NYPD in response to OIG-NYPD’s policy recommendations.

Auditors should be familiar with Generally Accepted Government Auditing (Yellow Book) standards and must be capable of evaluating and assessing compliance with systems of internal control and best practices. Auditors must also have strong communication skills and be adept at conveying complex audit findings to a lay audience.

Auditors will sit within OIG-NYPD’s Policy Analysis unit and will work on multi-disciplinary teams including policy analysts, investigators, data analysts, and attorneys. The successful Auditor candidate will be conscientious, creative, detail-oriented, self-motivated, and flexible enough to perform effectively both independently and as part of a multi-disciplinary team. The successful Auditor candidate should have the skills, experience, and professionalism to perform field work, including, but not limited to, conducting site visits, walk-throughs, initial and follow-up interviews, and observations involving the NYPD and related entities.

Qualifications

1. A four-year high school diploma or its educational equivalent approved by a State's Department of Education or a recognized accrediting organization and four years of satisfactory full-time experience in an industrial or governmental agency in the field of investigation, auditing, law enforcement, security, inspections, or in a major operational area of the agency in which the appointment is to be made; or
2. A baccalaureate degree from an accredited college or university; or
3. Education and/or experience equivalent to "1" or "2" above.

Preferred Skills

1. At least three years of experience developing and performing procedural and operational audits
2. An advanced degree in management audit, public administration, or a related field and a background in government performance auditing
3. Knowledge of, and demonstrated interest in, law enforcement, criminal justice, police accountability, and/or civil rights issues
4. Strong communication skills, excellent judgment, and confidence to discuss results of audits and needs for additional data with OIG-NYPD staff
5. Familiarity with statistical sampling, financial analysis, and review of information technology systems
6. Proficiency in developing and implementing audit methodology, including familiarity with obtaining and evaluating various sources and forms of evidence; standards, benchmarks, and testing instruments for measurement and evaluation; and risk identification
7. Certified Internal Auditor (CIA) and/or Certified Fraud Examiner (CFE) certification a plus
8. Familiarity with NYPD procedures a plus

To Apply:

All current City Employees may apply by going to Employee Self Service (ESS) <http://cityshare/ess>

Click on Recruiting Activities/Careers and Search for Job ID # 247154

All other applicants, please go to www.nyc.gov/career/search and search for Job ID# 247154

PLEASE DO NOT EMAIL, MAIL OR FAX YOUR RESUME TO DOI DIRECTLY.

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for two continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

Appointments are subject to Office of Management & Budget approval for budgeted headcount.

Post Date: 7/13/2016

Post Until 10/10/2016

The City of New York is an Equal Opportunity Employer.