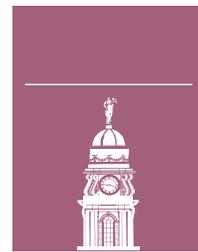


LANDMARKS PRESERVATION COMMISSION

Meenakshi Srinivasan, Commissioner/Chair



WHAT WE DO

The Landmarks Preservation Commission (LPC) designates, regulates and protects the City's architectural, historic and cultural resources, which now number 1,373 individual landmarks and more than 35,800 buildings and sites in 139 historic districts and extensions. The Agency reviews applications to alter landmark structures, investigates complaints of illegal work and initiates action to compel compliance with the Landmarks Law.

FOCUS ON EQUITY

LPC focuses on equitable and inclusive service delivery through its education and outreach efforts in communities across all five boroughs. These efforts include holding community meetings to inform diverse stakeholders—including residents, property owners, business owners and community boards—about the landmark designation process and its regulatory impact. The Commission is also developing more multi-lingual accessibility to serve those same audiences. The agency works with applicants from all backgrounds including homeowners, commercial property owners and small businesses, retail tenants, developers, institutions and City agencies to provide technical advice and expedite applications related to improvements and alterations to landmark properties. An agency grant program provides funding to low-income applicants to assist with building repairs. LPC seeks to preserve historic resources that represent a diversity of cultures, historical periods and neighborhoods to tell the story of the development of New York City.

The agency launched a new [Permit Application Search](#) feature on its website in Fiscal 2016, part of this Administration's ongoing commitment to transparency, efficiency and accessibility in the Commission's processes. The Permit Application Search tool displays the current status of all permit applications, including Certificates of Appropriateness reviewed by the full Commission and permits issued by LPC staff. Users can search by address, historic district, borough, block or lot, and search results display two years of permit application data.

The Permit Application Search tool is the latest agency initiative to provide easier and greater access to LPC information. Over the last two years, the Commission has launched a searchable online tool containing more than [1,600 LPC Designation Reports](#), a searchable database of [Commission decisions](#) on projects at landmark sites and an interactive map that displays information on landmarks in all five boroughs. This webmap, [Discover NYC Landmarks](#), allows individuals to easily search, navigate and explore designated landmarks and calendared sites, and links them directly to designation reports in their neighborhoods and throughout the five boroughs. The agency also redesigned its application forms to make them more efficient and user-friendly, and posts applicant presentation materials on the LPC website prior to public hearings and meetings for proposed work on landmark sites.

OUR SERVICES AND GOALS

SERVICE 1 Identify and protect qualifying architectural, historical, cultural and archaeological assets in all five boroughs.

- Goal 1a Identify and designate as landmarks, eligible individual buildings, interiors, scenic landmarks and historic districts.
- Goal 1b Facilitate appropriate work on landmark buildings through technical assistance and timely issuance of permits.
- Goal 1c Increase compliance with landmark regulations.
- Goal 1d Evaluate potential impacts to archaeological resources in a timely manner.

HOW WE PERFORMED IN FISCAL 2016

SERVICE 1 Identify and protect qualifying architectural, historical, cultural and archaeological assets in all five boroughs.

Goal 1a Identify and designate as landmarks, eligible individual buildings, interiors, scenic landmarks and historic districts.

In Fiscal 2016, the Commission designated 17 individual landmarks and three historic districts, for a total of 1,411 buildings and sites. Among the new individual landmarks is the Schofield House on City Island in the Bronx, the East New York Savings Bank in Crown Heights, Brooklyn, the Pepsi Cola Sign in Long Island City, Queens and the Vanderbilt Mausoleum in Todt Hill Staten Island. Three new historic districts were designated, including Bedford and the Park Slope Extension II in Brooklyn, and the Mt. Morris Park Extension in Harlem.

This fiscal year the agency carried out an intensive Backlog Initiative to finally act upon 95 properties that were under consideration for designation, but were not acted upon. The backlog included properties that were placed on the Commission’s calendar prior to 2010, 85 percent of which were calendared 20 or more years ago. The three-phase plan to address the backlog included a Public Review Period with more than 15,000 pages of material on the backlog properties available online. The Commission held four Special Public Hearings on the backlog in the fall of Fiscal 2016, giving the public an additional opportunity to testify and submit information on the properties. Based on extensive feedback and research undertaken by the Commission, Commissioners decided to prioritize 30 properties for designation by the end of calendar year 2016, putting them on the path to becoming City landmarks.

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY12	FY13	FY14	FY15	FY16	FY16	FY17		
★ Individual landmarks and historic districts designated	36	20	11	15	20	20	20	Neutral	Down
★ - Total number of buildings designated	1,040	1,408	324	2,013	1,411	*	*	Neutral	Up

★ Critical Indicator “NA” - means Not Available in this report ↕ shows desired direction

Goal 1b Facilitate appropriate work on landmark buildings through technical assistance and timely issuance of permits.

The Commission helps preserve the City’s landmark properties by regulating changes to their significant features. Owners and tenants apply for permits from LPC before doing certain kinds of work affecting the exterior and/or interior of landmarked properties and the agency works with them to ensure that planned changes are appropriate to the character and style of their buildings.

The number of permit applications received in Fiscal 2016 was 13,963—a five percent increase over the previous fiscal year. The Commission withdrew a backlog of inactive applications in Fiscal 2015, resulting in a decrease in the number of actions taken for Fiscal 2016. Therefore, the number of agency actions for Fiscal 2016 is consistent with Fiscal 2014. The agency significantly improved its performance in issuing Expedited Certificate of No Effect (XCNE) permits in Fiscal 2016 over the previous year. LPC has revised some of the processes related to XCNE permits to ensure a timely response that meets the target. The Commission’s Permit Application Guide continues to assist applicants in filing complete applications, helping to eliminate delays typically caused by requests for additional information, as evidenced this year by significant gains in faster permit issuance for Certificates of No Effect and Permits for Minor Work, with 96 percent and 95 percent issued within 10 days, respectively.

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY12	FY13	FY14	FY15	FY16	FY16	FY17		
★ Work permit applications received	11,823	11,886	13,235	13,273	13,963	*	*	Neutral	Up
★ Actions taken on work permit applications received	11,238	11,767	13,176	15,446	14,081	*	*	Neutral	Up
Certificates of No Effect issued within 10 days (%)	80%	87%	94%	91%	96%	85%	85%	Up	Up
Expedited Certificates of No Effect issued within two days (%)	92%	100%	97%	90%	99%	100%	100%	Up	Neutral
Permits for minor work issued within 10 days (%)	81%	83%	91%	92%	95%	*	*	Up	Up

★ Critical Indicator "NA" - means Not Available in this report ↕ ↗ shows desired direction

Goal 1c Increase compliance with landmark regulations.

In part due to the increased staff allocation for Fiscal 2016, the Enforcement Department reviewed 32 percent more investigations than Fiscal 2015. Sixty-three percent of investigations resulted in enforcement action. The number of warning letters issued is complaint-driven and determined by the amount of illegal work found.

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY12	FY13	FY14	FY15	FY16	FY16	FY17		
Number of complaints received	670	815	875	772	792	*	*	Down	Up
Investigations completed	796	806	783	755	997	*	*	Neutral	Up
Enforcement actions taken: Total warning letters, NOVs, and stop work orders issued	1,100	1,030	993	1,014	1,221	*	*	Neutral	Neutral
Violations admitted to or upheld at the Environmental Control Board (%)	79%	87%	97%	98%	98%	*	*	Up	Up

★ Critical Indicator "NA" - means Not Available in this report ↕ ↗ shows desired direction

Goal 1d Evaluate potential impacts to archaeological resources in a timely manner.

The number of archaeological applications received in Fiscal 2016 was on par with the previous fiscal year, and 95 percent of those applications were reviewed within 10 days, exceeding targets.

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY12	FY13	FY14	FY15	FY16	FY16	FY17		
Archaeology applications received	283	242	284	308	297	*	*	Neutral	Up
Archaeology applications reviewed within 10 days (%)	96%	96%	98%	97%	95%	85%	85%	Up	Neutral

★ Critical Indicator "NA" - means Not Available in this report ↕ ↗ shows desired direction

AGENCY CUSTOMER SERVICE

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY12	FY13	FY14	FY15	FY16	FY16	FY17		
Customer Experience									
Letters responded to in 14 days (%)	88%	88%	94%	85%	80%	*	*	Up	Neutral
E-mails responded to in 14 days (%)	98%	99%	100%	100%	98%	*	*	Up	Neutral

AGENCY RESOURCES

Resource Indicators	Actual ¹					Plan ²		5yr Trend
	FY12	FY13	FY14	FY15	FY16	FY16	FY17	
Expenditures (\$000,000) ³	\$4.3	\$4.5	\$4.7	\$4.8	\$5.7	\$5.8	\$6.3	Up
Revenues (\$000,000)	\$4.7	\$5.4	\$6.4	\$6.9	\$7.1	\$4.0	\$5.0	Up
Personnel	58	64	64	71	71	74	77	Up
Overtime paid (\$000)	\$6	\$1	\$0	\$1	\$7	\$7	\$7	Up

¹Actual financial amounts for the most current fiscal year are not yet final. Final fiscal year actuals, from the Comptroller's Comprehensive Annual Financial Report, will be reported in the next PMMR. Refer to the "Indicator Definitions" at nyc.gov/mmr for details. ²Authorized Budget Level ³Expenditures include all funds
 "NA" - Not Available in this report

NOTEWORTHY CHANGES, ADDITIONS OR DELETIONS

None.

ADDITIONAL RESOURCES

For additional information, go to:

- Press Releases (information on landmark approvals):
<http://www.nyc.gov/html/lpc/html/about/newsroom.shtml>

For more information on the agency, please visit: www.nyc.gov/landmarks.