POSITION AVAILABLE

Temporary Associate Urban Designer
Temporary Position (six months)
Urban Design Office

THE AGENCY

The Department of City Planning (DCP) promotes strategic growth, transit-oriented development and sustainable communities to enhance quality of life in the City, in part by initiating comprehensive, consensus-based planning and zoning changes for individual neighborhoods and business districts, as well as establishing policies and zoning regulations applicable citywide. DCP also supports the City Planning Commission in its annual review of approximately 450 land use applications for actions such as zoning changes, special permits and a variety of other discretionary approvals. In addition, the Department assists both government agencies and the public by providing policy analysis and technical assistance relating to housing, transportation, community facilities, demography, zoning, urban design, waterfront areas and public open space

Under Housing New York: A Five-Borough, Ten Year Plan, the Department will lead coordinated, ground up neighborhood planning studies and advance regulatory changes—including mandatory inclusionary housing in newly rezoned areas—to promote more economically diverse communities and housing opportunities for New Yorkers at all income levels. Through inclusive community development initiatives with stakeholders, DCP will expand access to quality jobs and services, and stimulate economic development benefitting all New Yorkers. In addition, DCP is committed to expanding public access to land use, housing and population data and planning resources through its online Community Portal, as well as to support informed participation by New Yorkers in neighborhood planning and land use review processes.

The New York City Department of City Planning is a great place to work – cultivating intellectual inspiration, professional development and creativity. Visit our website at www.nyc.gov/planning to access the full listing of job opportunities and to learn more about our great agency.

THE DIVISION

The Urban Design Office is the design office for the agency. Drawing on expertise in architecture, landscape architecture and urban design, the office provides assistance on projects affecting infrastructure design, master planning, overall massing and architectural expression, streetscape, landscape, and resilient and sustainable design. In addition to serving all five borough offices of the agency, the office also provides design assistance to other City agencies and private applicants. The department assists in developing city planning policy to support excellence in urban design, reviews large-scale projects for zoning modifications, and designs urban projects in-house where the time frame requires immediate results for the agency. The office also conducts urban design studies

ranging in scope from small-scale site-specific projects to more comprehensive neighborhood plans and city-wide initiatives.

RESPONSIBILITIES:

The Department of City Planning is seeking an experienced urban designer with strong drawing, design and communication skills. The ideal candidate will have a positive attitude toward community service, as well as a desire to contribute to an engaging, fast-paced work environment in roles that impact the growth and development of the City. Our office offers a dynamic work environment, with exposure to and influence on the development of borough-and city-wide plans, and provides urban design expertise to the agency, City Planning Commission (CPC), elected officials, Community Boards other City Agencies and the public-at-large.

Under supervision from the Urban Design Office Director and Deputy Director, performs urban design work of moderate to advanced difficulty and responsibility, including, but not limited to, the following:

- Advance the administration's Housing New York plan through contribution of urban design expertise to neighborhood plans;
- Plan, organize and conduct zoning, land use and urban design studies, research data, analyze conditions, prepare technical and illustrative drawings, digital models and presentation materials, and write reports for land use policy proposals;
- Prepare conceptual designs, develop design criteria and design guidelines for large-scale planning efforts, and coordinate with agency staff and other city agencies;
- Develop and maintain a working knowledge of the city's urban design and planning trends through research and field experience;
- Review, analyze and make urban design related recommendations on applications and projects submitted to the Department subject to the City's Uniform Land Use Review Procedure (ULURP), the City Environmental Quality Review (CEQR) and other administrative procedures;
- Organize and prepare graphic and written materials, and present to the City Planning Commission, department staff, community boards, elected officials and public agencies;
- Maintain a working knowledge of the NYC Zoning Resolution;
- Perform other related tasks and projects.

MINIMUM REQUIREMENTS:

1. A baccalaureate degree in architecture from an accredited college or university and two (2) years of full-time experience in planning, design, research, investigations and/or studies related to urban design development programs; or

2. A satisfactory combination of education and/or experience which is equivalent to ""1"" above. However, a baccalaureate degree in architecture is required of all candidates. Graduate work leading to an advanced degree in architecture, urban design or city planning maybe substituted for experience on a year-for-year basis.

PREFERRED SKILLS:

- Strong urban design capabilities with extensive knowledge of physical design practices including site planning and programming, building layout and massing and architectural design. Knowledge of streetscape, public space, and open space design including urban landscape, and environmental and graphic design.
- Strong research and analytical skills. Competence in free-hand sketches, computer-based drawings, 3D modeling, database and/or geographic information computer software.
- Excellent editing and design critique skills and soft skills; ability to collaborate and communicate with designers and technicians with different backgrounds and preferences, processes and styles.
- Excellent presentation and written communication skills; experience speaking publicly and making effective presentations.
- Ability to work effectively as part of a team, as well as with other divisions and city agencies. Ability to organize and lead meetings effectively and inclusively.

- Demonstrated ability to self-manage and capacity to take initiative, as well as superior project management skills, including the ability to complete tasks in a timely fashion.
- Knowledge of New York City's general urban design and land use issues, policies and needs.

CIVIL SERVICE TITLE: **ASSOCIATE URBAN DESIGNER**
SALARY RANGE: **$39.00 - $49.00 per hour** - commensurate with experience; full NYC benefits package APPLICATION DEADLINE: September 1, 2016 or until filled.

TO APPLY: ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE NYC JOBS WEBSITE

City Employees – Click here and log in to ESS.
Non-City Employees – Go to https://a127-jobs.nyc.gov/

- Search for job ID number: **250240**

- Click on the job business title: **Temporary Associate Urban Designer – Urban Design Office**

- Click on "Apply Now" at the bottom of the posting

Only applicants under consideration will be contacted.

Appointments are subject to Office of Management and Budget (OMB) approval.
The candidate selected for this position must be a resident of the City of New York or become a resident within three months of appointment.

THE DEPARTMENT OF CITY PLANNING IS AN EQUAL OPPORTUNITY EMPLOYER AND A COPY OF

THE EQUAL OPPORTUNITY PROGRAMS IS AVAILABLE IN THE HUMAN CAPITAL DIVISION. THE DEPARTMENT MAKES AVAILABLE ACCOMMODATIONS FOR DISABLED APPLICANTS.