

NYC[®] PLANNING

INTERNSHIP ANNOUNCEMENT

General Counsel Intern (Unpaid)

AGENCY DESCRIPTION

The Department of City Planning (DCP) promotes strategic growth, transit-oriented development and sustainable communities to enhance quality of life in the City, in part by initiating comprehensive, consensus-based planning and zoning changes for individual neighborhoods and business districts, as well as establishing policies and zoning regulations applicable citywide. It supports the City Planning Commission and each year reviews approximately 450 land use applications for actions such as zoning changes, special permits and other discretionary approvals. The Department assists both government agencies and the public by providing policy analysis and technical assistance relating to housing, transportation, community facilities, demography, waterfront and public space.

Under Housing New York: A Five-Borough, Ten Year Plan, the Department will lead coordinated, ground up neighborhood planning studies and advance regulatory changes—including mandatory inclusionary housing in newly rezoned areas—to promote more economically diverse communities and housing opportunities for New Yorkers at all income levels. Through inclusive community development initiatives with stakeholders, DCP will expand access to quality jobs and services, and stimulate economic development benefitting all New Yorkers.

DIVISION DESCRIPTION

The Office of the Counsel provides legal advice and services to DCP staff on all relevant matters, including land use and zoning law, zoning text development and interpretation, the Uniform Land Use Review Procedures (ULURP), private and City-sponsored applications and projects, environmental review, litigation involving DCP, DCP compliance with the Freedom of Information Law (FOIL) and other laws, and personnel matters.

INTERNSHIP RESPONSIBILITIES

Counsel's Office is seeking a legal intern to assist with special research projects, attend internal and public City Planning Commission meetings on behalf of Counsel's Office, and generally assist with other Counsel work, including FOIL, copyright matters, and records management.

QUALIFICATIONS / SPECIAL SKILLS / AREAS OF STUDY

Law student or undergraduate/graduate student with focus or interest in land use and zoning law, urban planning, environmental law and/or related public policy.

HOW TO APPLY

Please send applications directly to Eva Merlo, emerlo@planning.nyc.gov, along with a writing sample.

COMPENSATION

Unpaid, potential academic credit

SUBMISSION DEADLINE

Friday, April 29, 2016

START DATE

Between Monday, May 9, 2016, and Monday, June 6, 2016

SCHEDULE

At least 20 hours per week, days flexible

INTERNSHIP DURATION

Approximately 10 weeks, flexible