



The City of New York

Queens Community Board 11

Serving the Communities of Auburndale, Bayside, Douglaston, Hollis Hills
Little Neck and Oakland Gardens

Paul DiBenedetto Chairperson / **Joseph Marziliano** District Manager

TO: All Board Members
FROM: Mohan Jethwani
DATE: April 19, 2023
RE: CB11 Operating Budget

On Tuesday, April 18, 2023, a meeting of the CB11 Budget Committee was held via Zoom teleconference to discuss the CB11 operating budget for the remainder of Fiscal Year 2023 which ends on June 30, 2023.

Present

Paul DiBenedetto, Board Chair
Henry Euler, 2nd Vice Chair
Fleur Martino, 3rd Vice Chair
Joan Garippa
Roy Giusetti
Sam Wong
Ralph Ruiz
Fern Zimbalist
Ann Puckett
Seihee Ryu

CB11 Staff

Joseph Marziliano, District Manager
Jane Bentivenga, Community Coordinator
Christina Coutinho, Community Associate

Mr. Jethwani called the meeting to order. Mr. Marziliano explained the difference of the CB11 Operating Budget and the Capital and Expense Budget for the new Board Members that were in attendance. Mr. Jethwani explained the operating budget is broken into two categories: OTPS (Other Than Personal Services) which is used for supplies, equipment, furniture etc. and PS (Personal Services) which is used for staff salaries.

Discussion ensued regarding things CB11 can spend surplus funds on before the end of the fiscal year which is June 30, 2023. Goods and services must also be received or used by that date. Some things discussed were the purchase of sign regarding the history of Bayside to be erected at the circle on 41 Avenue near the Bayside LIRR Station ticket booth, purchasing giveaways for National Night Out and providing supplies for the Community Garden located on Pembroke Avenue in Little Neck and costs associated with a presence at public events at the garden.

Mr. Marziliano advised the Committee that the NYC Comptroller's office will be conducting a financial audit of all Community Boards related to the controls over payroll, personnel and purchasing during fiscal year 2022 (7/1/21 – 6/30/22) and part of fiscal year 2023 (7/1/22 – 1/31/23).

Finally, the matter of the recent ratification of a five-year agreement between New York City and DC37's municipal union members was discussed. The effective dates of the contract are between May 2021 (retroactive) and May 2025. After the union reaches an agreement with the City, it is customary for the Mayor to issue an MPO (Mayor's Personnel Order) for managerial staff that mirrors the increases included in the union contract. Funds for these increases will be added to CB11's operating budget by the City. Mr. Giusetti stated that he thinks surplus funds should be given to the staff as merit increases. Mr. Euler made a motion that when (or if) this MPO is issued by the Mayor, it should be given to District Manager, Joseph Marziliano. Mr. Jethwani seconded the motion. All were in favor. The motion passed.

The meeting adjourned at 8:15 p.m.

Respectfully submitted 4-19-23