

**City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice**

Civil Service Title: Staff Nurse	Level: N/A
Title Code No: 50910	Salary: \$69,252.00 Frequency: ANNUAL
Business Title: Staff Nurse	Work Location: 59-17 Junction Boulevard
Division/Work Unit: HMD	Number of Positions: 3
Job ID: 220611	Hours/Shift: Day Tour

Job Description

The New York City Department of Corrections (DOC) is one of the largest municipal jail systems in the United States. It provides for the care, custody, and control of persons accused of crimes or convicted and sentenced to one-year or less of jail time. The "DOC" operates 15 inmate facilities, ten of which are located on Rikers Island. In addition, the department operates two hospital prison wards (Bellevue and Elmhurst hospitals) and court holding facilities in Criminal, Supreme, and Family Court in each borough.

The DOC is seeking to recruit a Staff Nurse to support the Health Management Division (HMD). Under executive direction and with latitude to exercise independent judgment, the successful candidate will provide employee medical services to include reviewing medical fitness for duty documents of departmental employees requesting or returning from major leaves of absences for medical reasons, or of employees reporting sick; perform venipuncture and prepare specimens for lead level testing; offer recommendations on care and treatment; provide medical counsel to employees; review employees medical documentation from private physicians; review all labs and x-ray reports for employees under his/her care on a timely basis; make medical management decisions appropriately; serve as a consultant to physicians in the field of specialty; and perform related duties as assigned.

Minimum Qualification Requirements

1. A valid New York State Registered Nurse License.

Preferred Skills

1. Ability to establish and maintain effective working relationships with all levels of correctional staff;
2. Ability to exercise independent judgment, prepare written reports and documents;
3. Excellent writing, communication, inter-personal, and organizational skills.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess. Click on Recruiting Activities > Careers and search for **Job ID# 220611**

For all other applicants: Go to www.nyc.gov/careers and search for **Job ID# 220611**

Submission of a resume is not a guarantee that you will receive an interview.
Only those candidates under consideration will be contacted.

Posting Date: 10/28/15	Post Until: 11/13/15
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The City of New York and the Department of Correction are Equal Opportunity Employers.