



**TERMINATION OF AFFILIATION FORM**

Please visit our website for more information at: [www.nyc.gov/tlc](http://www.nyc.gov/tlc)  
or contact our Call Center at 718-391-5501.

**HOW TO SUBMIT A TERMINATION OF AFFILIATION FORM:**

You may either fax this form and any supporting documents to **718.391.5786** or you may email a scanned version of this form and any supporting documents to **terminate@tlc.nyc.gov**.

**To:** Applicant Licensing - Owner Section

**From:** License Number / Permit Number: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_

If sent by fax, please note number of pages in total, including this form: \_\_\_\_\_

**I am a:**  Base Owner  SHL Permit Holder  Vehicle Owner

I, \_\_\_\_\_, an officer or owner of the above-named entity, am writing to request that the NYC  
(please print name)

Taxi & Limousine Commission (TLC) terminate the affiliation of **(please check all that apply):**

<input type="checkbox"/> SHL Permit License Number _____	<input type="checkbox"/> Consents to Termination	<input type="checkbox"/> Mailed Termination Notice
<input type="checkbox"/> Vehicle License Number _____	<input type="checkbox"/> Consents to Termination	<input type="checkbox"/> Mailed Termination Notice
<input type="checkbox"/> Base License Number _____	<input type="checkbox"/> Consents to Termination	<input type="checkbox"/> Mailed Termination Notice

As per TLC Rules, I am providing one of two forms of proof that the owner(s) were contacted regarding this termination of affiliation. I affirm that the termination of affiliation was provided to all parties in person or via certified mail with return receipt requested to the address which is on record with the TLC. If the notification was mailed, we are including with this Termination of Affiliation form a COPY of the **NOTICE MAILED AND RETURN RECEIPT**.

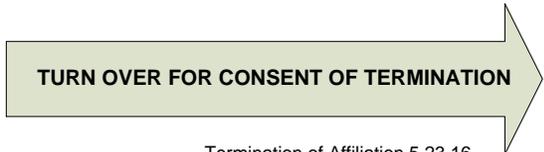
I understand that the date of termination of affiliation that the TLC will note in its records is the date of mailing as per the Return Receipt.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Proceed to the back page of this document to sign the consent of termination. Each entity listed above must have a separately signed consent of termination or proof of a notice mailed with a signed return receipt.**



## Consent of Termination

**SHL PERMIT HOLDER**

I, \_\_\_\_\_, an individual owner/partner/corporate officer of the above-named  
(please print name)

Street Hail Livery Permit consent to the termination of my SHL Permit from:

Base No. \_\_\_\_\_ and/or Vehicle License No. \_\_\_\_\_.

I acknowledge that as of the date I note below that my permit is no longer affiliated with this Vehicle and/or Base and the TLC will be terminating the affiliation in its records. Notice of this termination of affiliation will be served to the vehicle and/or base owner and I am required to regain possession of my ratecard. In order for my SHL Permit to become affiliated with another vehicle and/or base, I must submit a transfer application and the application must be approved by the TLC.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**VEHICLE OWNER**

I, \_\_\_\_\_, an individual owner/partner/corporate officer of the above-named  
(please print name)

Vehicle license consent to the termination of my vehicle from:

Base No. \_\_\_\_\_ and/or SHL Permit No. \_\_\_\_\_.

I acknowledge that as of the date I note below that my vehicle is no longer licensed to be dispatched from this base and/or accept street hails. I also acknowledge that the TLC will be terminating the affiliation in its records. In order for my vehicle to become affiliated with a Base and/ or SHL Permit, I must submit a transfer application and the application must be approved by the TLC. If I choose to stop affiliating my vehicle to an SHL Permit, I must remove the meter, roof light, LPEP device and any other required devices or equipment installed in the vehicle for SHL reasons. I understand that I must return the SHL rate card to the owner (if other than vehicle owner). I acknowledge that my vehicle will need to be re-painted and cannot operate as a For-Hire Vehicle if it remains the color required of an active Street Hail Livery Vehicle.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**BASE OWNER**

I, \_\_\_\_\_, an officer of the above named Base consent to the termination of my  
(please print name)

base from:

Vehicle License No. \_\_\_\_\_ and/or SHL Permit No. \_\_\_\_\_.

I acknowledge that as of the date I note below that this base will no longer dispatch the vehicle and/or SHL permit listed above. I also acknowledge that the TLC will be terminating the affiliation in its records. I understand that the base is responsible for collection of any funds owed to TLC or Department of Finance per SHL trip and failure to do so may result in fines and/or suspension.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date