



# HOUSING QUESTIONNAIRE

(Complete this form if you're not currently in permanent housing)

If two parent/caretaker household, names of both required

Parent/Caretaker 1: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Parent/Caretaker 2: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Where are you and your child(ren) currently living? (Please check **one** box.)

- With another family or other person because of a loss of housing, economic hardship, or similar reason (also called temporarily living "doubled-up")
- In a shelter
- In a hotel or motel
- In a car, park, bus or train station, or campsite
- Other temporary living situation (Please describe): \_\_\_\_\_

**Family has proof of address and housing status:**

Written referral provided by:

- Housing or service provider
- Shelter provider (families who reside in shelter MUST provide documentation)
- NYC DoE Students in Temporary Housing liaison (family has older child attending public school)

*\*If you do not have proof of address or housing status, please read the statement at the bottom of the page and sign.\**

\_\_\_\_\_  
**Print name of Parent/Caretaker**

\_\_\_\_\_  
**Signature of Parent/Caretaker**

\_\_\_\_\_  
**Print name** of Second Parent/Caretaker (if applicable)

\_\_\_\_\_  
**Signature** of Second Parent/Caretaker (if applicable)

\_\_\_\_\_  
**Date**

*I swear and/or affirm that all of the information I have given related to my housing status is true and accurate.*

\_\_\_\_\_  
**Signature** of Parent/Caretaker

\_\_\_\_\_  
**Date**



## **INSTRUCTIONS TO Completing the Housing Questionnaire**

### **Housing Arrangements**

Below is a further explanation of the different housing arrangements listed on the Housing Questionnaire:

*“With another family or other person... (sometimes called ‘doubled-up’)”*: check this box if the child is sharing the housing of others because of loss of housing, economic hardship, or a similar reason.

*“In a shelter”*: check this box if the child is living in an emergency or transitional shelter. This includes family shelters, domestic violence shelters, and transitional living programs.

*“In a hotel/motel”*: check this box if the child is living in a hotel or motel because the child doesn’t have another adequate place to live.

*“In a car, park, bus or train station, or campsite”*: check this box if the child is living in a car, park, bus or train station, or campsite.

*“Other temporary living situation”*: check this box if the child is living in another temporary housing situation and doesn’t have a “fixed, adequate, and regular” nighttime residence.

*“In permanent housing”*: Permanent housing means that the family’s living arrangements are “fixed, regular, and adequate.”

### **Determining that a Child Lives in Temporary Housing**

For more information about determining whether a child is in temporary housing, see the National Center for Homeless Education’s “Determining Eligibility for Rights and Services Under the McKinney-Vento Act,” available at: [http://center.serve.org/nche/downloads/briefs/det\\_elig.pdf](http://center.serve.org/nche/downloads/briefs/det_elig.pdf). You may also call the New York State Technical and Education Assistance Center for Homeless Students (NYS-TEACHS) at 800-388-2014 ([www.nysteachs.org](http://www.nysteachs.org)) with questions about whether a child should be considered temporarily housed (homeless).

### **Confidentiality**

**A child’s housing information should be kept confidential to the maximum extent possible.**