



**David Hansell**  
Commissioner

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In an effort to help prevent the spread of the COVID19 virus, at this time, ACS is only accepting service through email service. Please scan and email subpoenas to [Ana.Rodriguez@acs.nyc.gov](mailto:Ana.Rodriguez@acs.nyc.gov) and cc: [Peninna.oren@acs.nyc.gov](mailto:Peninna.oren@acs.nyc.gov). Receipt will be acknowledged via email. Service of process on individuals should continue to proceed in a manner required by applicable law.

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Thank you,

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