

Crossover Youth: A youth that is involved in both the child welfare and juvenile justice systems.

Mission of CYPM: Prevent youth from becoming more deeply involved in both systems.

Key Concepts:

- Greater communication between child welfare staff and juvenile justice staff
- Joint conferencing and service planning

Special Tools:

- Consent form that allow legal communication between child welfare and juvenile justice staff
- Elevated Risk Conference
- Adjustment Conference

Adjustment Conference: A conference held by the intake probation department in which a decision can be made to divert the delinquency case from court and involve the youth in services.

Timeline:

- ACS' Confirm unit emails CP to notify him/her that a youth on his/her caseload was recently arrested
- CP notifies his/her PPRS supervisor and/or director of the arrest
- The youth either has an appointment in family court that day for probation intake or will be arraigned in court in front of a judge
- CP reaches out to family to inform them that s/he is aware that the youth was arrested and inquires about the nature/allegations of arrest. CP supports family, gathers information, and explains CYPM and the consent form. CP asks the family what happened on court/Probation.
- PPRS assesses whether the arrest impacts the youth and/or the youth's family in such a way that a call to the SCR and/or a request for an ERC is necessary.
- The arrest of a youth triggers the PPRS critical incident protocol; the PPRS agency begins to complete the 24/7 CYPM report.
- Once releases are signed, the CP calls the PO and asks if the case has been "adjusted," or if an Adjustment Conference has been scheduled. If the CYPM consents have been signed, PPRS staff may request to attend the Adjustment Conference.
- 24/7 report is returned to ACS indicating whether or not the agency will be requesting an ERC.
- If the PPRS agency assesses that an ERC is warranted, and the parent(s) have signed the consents, than PPRS may invite Department of Probation staff to the ERC.
- Best case practice includes consistent (and documented) communication between PPRS staff and juvenile justice staff in order to effectively service plan for the youth and family.

Key Questions for the Family

1. Did the CYPM youth meet with a Probation Officer? What happened?
2. Was an adjustment conference held?
 - a. If so, did the CYPM youth sign a contract? What is the youth supposed to do?
 - b. If not, when will it be scheduled?
3. Did Probation refer the case to Corporation Counsel?
 - a. What did corporation counsel tell the family?
 - b. When is the next court date? What is supposed to happen on that date?