

Crossover Youth: A youth that is involved in both the child welfare and juvenile justice systems

Mission of CYPM: Prevent youth from becoming more deeply involved in both systems

Key Concepts:

- Better communication between child welfare staff and juvenile justice staff
- Joint conferencing and service planning meetings between Probation and Provider Agencies

Special Tools:

- Consent form - Allows legal communication between child welfare and juvenile justice staff
- Adjustment Conference - A conference held by Probation in which a decision can be made to divert the delinquency case from court and involve the youth in services
- Family Team Conference –Placement Preservation or Planning Conference

Timeline:

- ACS Confirm unit calls Case Planner to notify that the youth is in court and ensure an agency rep is on the way
- Confirm emails a notification to FCLS, ACS Liaison in FPS Youth Justice Unit and Case Planner (CP); CP notifies a supervisor and/or director
- The youth either has an appointment in family court that day at Probation intake or will be arraigned in court in front of a judge. CP must accompany the youth to court. For youth in a foster home, the foster parent (FP) also accompanies the youth to court.
- CP reaches out to parent/guardian to inform that the youth was arrested. ACS Liaison help CP support family, gather information, and explain CYPM and the consent form. If consents are signed and the case is eligible for adjustment, DOP schedules a joint CYPM Adjustment Conference with the CP.
- If the Adjustment conference has already happened, ACS Liaison works with CP to schedule a Family Team Conference-Planning meeting to discuss child welfare plan. If consents are signed, CP can invite DOP to join
- If a Delinquency case has been filed, the CP should schedule a CYPM FTC conference through the ACS liaison Patricia.Bassy@acs.nyc.gov inviting any juvenile justice provider and other pertinent parties such as the Youth, FP, Parent and Attorney for Child's Social Worker
- Best case practice includes consistent (and documented) communication between ACS Liaison, CP and juvenile justice staff in order to effectively plan for the youth and family throughout the entire juvenile justice case
- If the youth is placed in Detention, CP must visit the youth according to minimum casework standards and have an immediate Child Welfare Plan in place in the event the youth is released
- After disposition, coordinated conferencing and communication continues. The juvenile justice partner varies depending on what the disposition is. Ex.: if the youth is placed in a Close to Home NSP facility, the CP must visit the youth regularly. All planning meetings and conferences should include both the NSP staff and CP staff.

Key Questions for the Case Planner to ask

1. Is the CYPM youth meeting with a Probation Officer? What happened?
2. Was an adjustment conference held? If an adjustment conference was not held, when will it be scheduled?
3. Was the case not eligible for adjustment? Did probation refer the case to corporation counsel?
4. Is corporation counsel contacting me or the foster family? Does FCLS know? What am I allowed to share?
5. When is the next court date? What is supposed to happen on that date?
6. Does the youth need additional services or a different level of care?