

RECURRING PAYROLL SCHEDULE

Recurring Payments: Contract Agency Payroll Schedule Fiscal Yrs. 16/17/18.

Critical Due Dates – Foster Care and Maintenance

Be advised of the following critical due dates for your agency to keep the SSPS payment and reconciliation schedules on track.

Service Period	Care Day Submission Date ¹	System Cut Off Date ²	Expected FMS Recurring Payment Date
September 2015	10/07/15	10/22/15	11/09/15
October 2015	11/09/15	11/18/15	12/07/15
November 2015	12/07/15	12/21/15	01/08/16
December 2015	01/08/16	01/21/16	02/05/16
January 2016	02/05/16	02/19/16	03/07/16
February 2016	03/07/16	03/23/16	04/07/16
March 2016	04/07/16	04/21/16	05/06/16
April 2016	05/06/16	05/20/16	06/07/16
May 2016	06/07/16	06/22/16	07/08/16
June 2016	07/08/16	07/21/16	08/05/16
July 2016	08/05/16	08/23/16	09/08/16
August 2016	09/08/16	09/22/16	10/07/16
September 2016	10/07/16	10/21/16	11/07/16
October 2016	11/07/16	11/17/16	12/07/16
November 2016	12/7/16	12/20/16	01/09/17
December 2016	01/09/17	01/23/17	02/07/17
January 2017	02/07/17	02/17/17	03/07/17
February 2017	03/07/17	03/23/17	04/07/17
March 2017	04/07/17	04/20/17	05/05/17
April 2017	05/05/17	05/22/17	06/07/17
May 2017	06/07/17	06/22/17	07/10/17
June 2017	07/10/17	07/21/17	08/07/17
July 2017	08/07/17	08/23/17	09/08/17
August 2017	09/08/17	09/21/17	10/06/17
September 2017	10/06/17	10/23/17	11/08/17
October 2017	11/08/17	11/17/17	12/07/17

Note: 1. Care Day Submission Date is designated as the 5th business day of the month.

2. System Cutoff Date is designated as the 7th business day prior to the end of the month.

Revised Date: 07/17/2015.

SINGLE ISSUE PAYROLL SCHEDULE

Single Issue Payments: Contract Agency Single Issue Payroll Schedule Fiscal Yrs. 16\17\18.

Critical Due Dates – Foster Care and Maintenance

Be advised of the following critical due dates for the SSPS payment and reconciliation schedules.

Service Period	Single Issue POS Lines Start Date¹	Single Issue Cut Off Date²	Expected FMS Single Issue Payment Date
September 2015	10/23/15	11/10/15	11/24/15
October 2015	11/19/15	12/10/15	12/24/15
November 2015	12/22/15	01/08/16	01/22/16
December 2015	01/22/16	02/10/16	02/24/16
January 2016	02/20/16	03/10/16	03/24/16
February 2016	03/24/16	4/08/16	04/22/16
March 2016	04/22/16	05/10/16	05/24/16
April 2016	05/21/16	06/10/16	06/24/16
May 2016	06/23/16	07/08/16	07/22/16
June 2016	07/22/16	08/10/16	08/24/16
July 2016	08/24/16	09/09/16	09/23/16
August 2016	09/23/16	10/10/16	10/24/16
September 2016	10/22/16	11/10/16	11/23/16
October 2016	11/18/16	12/09/16	12/23/16
November 2016	12/21/16	01/10/17	01/24/17
December 2016	01/24/17	2/10/17	02/24/17
January 2017	02/18/17	03/10/17	03/24/17
February 2017	03/24/17	04/10/17	04/24/17
March 2017	04/21/17	05/10/17	05/24/17
April 2017	05/23/17	06/09/17	06/23/17
May 2017	06/23/17	07/10/17	07/24/17
June 2017	07/22/17	08/10/17	08/24/17
July 2017	08/24/17	09/08/17	09/22/17
August 2017	09/22/17	10/10/17	10/24/17
September 2017	10/24/17	11/10/17	11/24/17
October 2017	11/18/17	12/08/17	12/22/17

Note: 1. **Single Issue Start Date** indicates that a single issue can be written for a current service month. Ex: Single Issue POS lines for September 2015 service period can be written on October 23, 2015 or any day after.

2. **Single Issue Cutoff Date** is designated as the last day a single issue POS line should be written for the prior service periods if payment is to be made on the current single issue payroll.