

# ELNYC HootMail

## Parent Governance and Election Training

Dear EarlyLearn Directors,

ACS is hosting a full day of training on Parent Governance & Parent Elections on August 15, 2013 at the Children's Center located at 492 First Avenue, New York, New York.

The training is for Directors and staff responsible for managing this critical area and for conducting the parent elections. Agencies will learn about parent governance and its importance to the organization, how to proceed with scheduling parent election activities, and the recordkeeping requirements for demonstrating successful parent elections.

The training will also include Breakout sessions for the various program models, HS only, Mixed, and CC only. If you have any questions please contact [Miranda.harrison@dca.state.ny.us](mailto:Miranda.harrison@dca.state.ny.us) or [Eleanor.Quallo@acs.nyc.gov](mailto:Eleanor.Quallo@acs.nyc.gov)

**Date:** August 15, 2013

**Time:** 9:15 AM-2:00 PM

**Where:** ACS Children's Center

To register please visit:

<http://acsecegovernance815.eventbrite.com/>



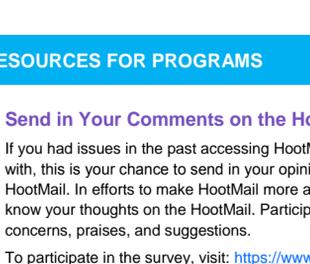
### FEATURED NOTICES IN THIS WEEK'S ISSUE

- ◆ Parent Governance and Election Training
- ◆ Participate in the HootMail Survey!
- ◆ NYSHSA Scholarship
- ◆ Proud Poppas Workshop
- ◆ Play Day for Families
- ◆ Preparation for Adults through Training and Higher Education
- ◆ NEW! Facilities Corner
- ◆ Article of the Week

## THE EARLYLEARN NYC ADMISSIONS CAMPAIGN

### GIVE A HOOT, LET'S RECRUIT!

The 2013 EarlyLearn NYC Admissions Campaign will be a citywide effort to increase enrollment and promote the EarlyLearn brand in New York City. ACS, Division of Early Care and Education, is dedicated to supporting ongoing recruitment efforts for EarlyLearn programs.



If your program received the vinyl banners, please send in a picture of the banner for next week's Hoot! Please contact [Nikki Lee](mailto:Nikki.Lee@dca.state.ny.us) for submissions of photos.

If you have any questions on the delivery of materials please contact [Nikki Lee](mailto:Nikki.Lee@dca.state.ny.us)

## RESOURCES FOR PROGRAMS

### Send in Your Comments on the HootMail!

If you had issues in the past accessing HootMail or would like to see more specific topics dealt with, this is your chance to send in your opinions, comments, and issues you've had with HootMail. In efforts to make HootMail more accessible and a better resource, we would like to know your thoughts on the HootMail. Participate in this confidential survey to voice your concerns, praises, and suggestions.

To participate in the survey, visit: <https://www.surveymonkey.com/s/V5K9DDK>

### NYSHSA Scholarship

The New York State Head Start Association is giving out three \$500 awards each to a current staff member, a current parent and a "graduate" of a Head Start Program. To receive the scholarship that will be distributed on May 2014, you must submit an application by November 15, 2013. Attached you will find more information on how to apply and the application itself.

### Proud Poppas Workshop

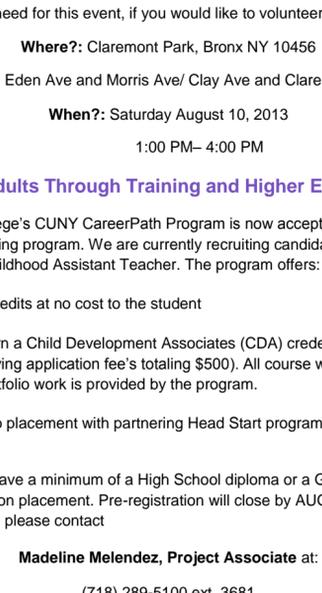


The Rising Son Project presents a free father and son workshop. Fathers are invited to bring their children for a fun filled day creating a unique community quilt with the theme of "Our Story." For more information, contact [Joseph Zoboi](mailto:Joseph.Zoboi@risingsonproject@gmail.com).

**Where:** Flatbush Library, 22 Linden Blvd.

**When:** Saturday August 17th 1PM – 4PM

### Play Day for Families



The New York City Department of Education and the Office of Early Childhood Education and Right to Play presents "Play Day For Families." Join this day of fun and laughter to learn how playing affects the overall development and school readiness of a child. The event includes special guests, Chancellor Dennis Walcott and three Olympic Athletes!

Programs are invited to table during the event to provide information to families and assist in the enrollment process. If you would like to reserve a spot to table during this event, please email [nofosuamaah@schools.nyc.gov](mailto:nofosuamaah@schools.nyc.gov).

Volunteers are also in need for this event, if you would like to volunteer, please register [here](http://www.righttoplay.org).

**Where?:** Claremont Park, Bronx NY 10466

(Mt. Eden Ave and Morris Ave/ Clay Ave and Claremont Parkway)

**When?:** Saturday August 10, 2013

1:00 PM– 4:00 PM

### Preparation for Adults Through Training and Higher Education

Bronx Community College's CUNY CareerPath Program is now accepting applications for its Teacher Assistant training program. We are currently recruiting candidates who are interested in working as an Early Childhood Assistant Teacher. The program offers:

- Up to 12 college credits at no cost to the student
- Participate and earn a Child Development Associates (CDA) credential (students are responsible for paying application fee's totaling \$500). All course work, observations and assessment of portfolio work is provided by the program.
- Assistance with job placement with partnering Head Start programs of Early Childhood agencies.

All candidates should have a minimum of a High School diploma or a G.E.D and be able to pass the TABE pre-registration placement. Pre-registration will close by AUGUST 23rd, 2013. Seats are limited. If interested please contact

**Madeline Melendez, Project Associate at:**

(718) 289-5100 ext. 3681

OR

**Daniel Cermeno, Assistant to the Project Associate at:**

(718) 289-5100 ext. 3677

## NEW! FACILITY CORNER

### Here We are in the Kitchen

Here we are in the kitchen, not the tastiest part, but a necessary part – under the sinks.

Both "indirect waste" connections and "grease traps" must be installed in all kitchen sinks leading out to the sewer. This includes all kitchen sinks (such as pot sinks, pre-rinse sinks and vegetable sinks – but NOT the hand washing sink). It also includes icemakers, and drain lines from walk-in refrigerators and freezers.

An indirect waste connection is a type of funnel connection under the drains lines from the sink as well as drain lines from the walk-in-refrigerators and freezers. Above the funnel brim there is an air gap, or space, to prevent the possibility of any sewage from backing up, as it would if there was a straight connection. The air gap above the funnel shall be a minimum of twice the effective opening of the indirect waste pipe (typically about an inch or more).

Grease traps must also be installed at all the aforementioned sinks too. Grease prevent the accumulation of grease in your drainpipes that will cause extensive and expensive plumbing work. They should be maintained and logged in writing by the custodian on a regular basis. What constitutes "regular basis" could mean once a week, once a month, or sometime in between.

Any drainage that has a temperature over 150 degrees F must not go through the grease trap, such as the dishwasher which is at 180F.

The size of your grease trap(s) is dependent on the size of your sinks and is based on the number of pounds of grease it can hold. This should be determined and installed by a licensed plumber. If a grease trap is not cleaned regularly or is not large enough, the grease will back up through the funnel onto the floor, creating a big, smelly mess (and that's not fun)!

For more information, call the ACS Early Learn Help Desk at 212-0945 or email [earlylearnfacilities@acs.nyc.gov](mailto:earlylearnfacilities@acs.nyc.gov)

## ARTICLE OF THE WEEK

### Drop-out Indicators Found for 1st Graders

**Link:** <http://www.edweek.org/ew/articles/2013/07/29/37firstgrade.h32.html?tkn=YRFXf2U7fneiqZz7tQQsojrJgXCEYZRzZzk&cmp=ENL-EU-NEWS1>

**Source:** Education Week

**Summary:** As a result of tracking student data, educators suggest that there is an early indicator of a child dropping out of their educational career. The three top indicators are chronic absenteeism, severe disciplinary failures, and reading or mathematic failures. Students who miss 10 percent or more days of school doubled a student's risk of dropping out later. But remember, these are signs of students who drop out– it does not mean they are dropouts. Read the full article for a detailed explanation on the study.

For questions, comments, or submissions, contact Nikki Lee at [dahyun.lee@dca.state.ny.us](mailto:dahyun.lee@dca.state.ny.us)