



# ELNYC HootMail

## CENTRAL INSURANCE PROGRAM: FOLLOW-UP



As you know, the insurance coverage provided through the New York City Central Insurance Program (CIP) will no longer be available beginning **November 1, 2013**.

Contractors must obtain their own Commercial General Liability, Workers' Compensation and Disability, and Fidelity Bond (crime) coverage – sites cannot provide services to children without this insurance coverage.

Upon obtaining insurance, but no later than November 8, 2013, providers are required to submit a proof of insurance to the attention of Jean Sheil at [jean.sheil@acs.nyc.gov](mailto:jean.sheil@acs.nyc.gov).

*For more detailed instructions and information please see the attached documents. (CIP-Attachments)*

### FEATURED NOTICES IN THIS WEEK'S ISSUE

- ◆ Central Insurance Program Follow-Up
- ◆ Team Spirit!
- ◆ ERSEA News
- ◆ Health News
- ◆ Head Start News
- ◆ Facilities Info
- ◆ Professional Development
- ◆ Reminders!

## SHOW OFF YOUR TEAMSPIRIT!

We still welcome your photo submissions of ELNYC marketing materials!

Here are two photos that we received this week. Nicely done, folks! Nicely done. Aren't they lovely? Way to go, **Bumblebees R Us!**

If your program received a vinyl banner along with your recruitment materials, take a picture and send it in to us so that we can show it off. We would love to see them.

Email them to [john.borrero@acs.nyc.gov](mailto:john.borrero@acs.nyc.gov)





## ERSEA: Eligibility, Recruitment, Selection, Enrollment, Attendance

### **RECRUITMENT UPDATE**

Thank you to the programs who have already completed the **Recruitment & Marketing Survey**. To date, we have only received 33 responses. **If you have not yet completed this mandatory survey - <https://www.surveymonkey.com/s/L75C6PF> - please do so immediately.**

**We may be using the results of this survey to help determine the possibility for continued funding for marketing materials produced by ACS – as such, your feedback is vital and crucial for helping ACS ascertain the effectiveness of the marketing campaign and materials. As a reminder, please ensure that your intake questionnaires are inquiring how families are learning of your program – particularly if it was through the EarlyLearn campaign materials. We will be conducting another survey in early fall and will be comparing the results from this survey.**

## **UPK ENROLLMENT**

All EarlyLearn sites awarded preschool slots have UPK funding incorporated in their preschool daily rate; UPK services are integrated directly within the EarlyLearn service day.

In order to maximize the number of EarlyLearn children participating in UPK and support the full drawdown of ACS' UPK funding stream, it is imperative that programs recruit and enroll as many four-year old children in EarlyLearn and in DOE's PreKIDS as possible up until ACS notifies you otherwise.

**UPK packages must be submitted to the DOE Field Offices by 4pm on October 2, 2013.**

**Programs should aim to submit their Child Care applications to ACS Resource Areas by September 17, 2013 to allow ACS staff time to process the paperwork; ACS will process past this date as well.**

*Please see attached memos for more details. (ERSEA\_UPK\_MEMO)*

*For Child Care and Dual Eligible programs, please also see attached for the special submission log for use when submitting cases of children born in 2009 to ACS Resource Areas. (ERSEA\_Special\_Submission\_Log)*

## **PARENT FEES**

Families receiving a Child Care subsidy from NYC ACS are required to pay a weekly parent fee. These fees are collected by EarlyLearn contractors; ACS deducts these fees from the contractors' payments. **Effective September 09, 2013, families with children enrolled in EarlyLearn are required to pay a weekly parent fee without regard to the daily attendance of the child.**

*This info and more was reflected in a recent memo that went out to all EarlyLearn contractors. That memo is attached. (ERSEA\_PARENT\_FEES)*

## **HEALTH NEWS**

### **AFFORDABLE HEALTH CARE IS COMING...**

The NYS Health Benefit Exchange is a marketplace where New Yorkers, both individuals and small businesses, can shop for, compare and enroll in new, affordable health insurance options. Exchanges are being administered in every state as part of President Obama's federal health care reform law. Over 1 million New Yorkers are estimated to receive coverage through the Exchange.



You will have a choice of health plans; help finding the plan that best meets your needs; and, for eligible persons, financial assistance to help pay for coverage. Health insurance offered on the Exchange will include a comprehensive set of benefits, including equal coverage of mental health and substance abuse benefits.

You will be eligible to purchase a health plan through the Exchange if you:

- \* Live in New York
- \* Are a citizen or lawfully present immigrant (different immigration rules may apply if you are eligible for Child Health Plus or Medicaid)
- \* Own or work for a small business with 50 or fewer eligible employees

There is a lot of information available. Enrollment begins October 1, 2013, though, so visit <http://www.healthbenefitexchange.ny.gov/> today!

### **IMMUNIZATION**

The New York City Department of Health and Mental Hygiene has issued School Admission Immunization Requirements. The law requires that all new students must show proof of having received a complete medical evaluation.

Keep yourself up-to-date on current requirements by using the Citywide Immunization Registry.

What is the Citywide Immunization Registry (CIR), you ask? The CIR is a computerized filing system that keeps immunization records of people vaccinated in New York City (NYC). The CIR started in 1997 when a NYC Health Code amendment went into effect requiring health care providers to report immunizations given to all children under 8 years of age. As of August 18, 2005, the NYC Health Code required providers to report immunizations given to all people under 19 years of age, and allowed for reporting of immunizations given to people 19 years of age and over, with written consent from the patient.

CIR information is kept confidential and is disclosed only to providers, parents, legal guardians or custodians, individuals, or agencies concerned with health for the purpose of protecting the health of the individual or others.

See the attached info sheet or click [here](#) for more information! (*HEALTH\_Immunization\_Info*)

## **HEAD START NEWS**



### **SEQUESTRATION**

The Center for American Progress examines the long-term impact of cuts to the Head Start program as a result of sequestration. Some 57,000 children are expected to lose Head Start or face reduced services due to mandated spending cuts to the program.

Listen to NYS Head Start Association President, Ouida

Toutebon, talk about the cuts to Head Start and its impact:  
<http://www.c-spanvideo.org/event/223657>

### **POLICY COUNCIL EVENT**

The Citywide Policy Council would like to invite you to the 2013 Family and Friends in the in the Park. It will be held at Prospect Park in Brooklyn on Saturday, September 21st, 2013.

Come by and enjoy Games, Arts and Crafts, Face Painting, Story Telling, Food and more!

*See Attached flyer for more details! (HEADSTART\_POLICY\_COUNCIL)*

### **New HEAD START RESOURCE ON FATHER ENGAGEMENT**

The **Head Start Father Engagement Birth to Five Programming Guide** was developed by the Office of Head Start, the National Center on Parent, Family and Community Engagement, the Early Head Start National Resource Center and the Head Start Resource Center as a resource to Head Start program nationally on engaging fathers in Early Childhood.

*It's filled with great information, and it's attached! (HEADSTART\_Father\_Engagement)*

## **FACILITIES**

### **ROOF DRAINS**

Roof drains are designed to receive water collecting on the surface of the roof that discharges to a leader--a vertical pipe to carry the water from the roof to the ground.

Over time, a roof drain can become clogged with debris, causing the water to overflow and then leak **into your center.**

**Have we got your attention yet? With Autumn approaching (and Winter close behind it) you're going to want to read the latest helpful memo from our FACILITIES department.**

*It is attached! (FACILITIES\_Tip-Roof Drains)*



## **PROFESSIONAL DEVELOPMENT**

## **QUALITY STARS!**

The New York City Early Childhood Professional Development Institute (PDI) is a public/private partnership that brings together a range of city agencies, a consortium of private funders, and the nation's largest urban university to build a comprehensive system of professional development for individuals who work with young children in New York City.

Take a look at their website for a look ahead at their offering for Fall 2013 (such as):

- Active Ratings and ERS assessment results to be issued.
- Classroom Assessment Scoring System (CLASS) trainings to become available in preparation for 2014 CLASS observations for centers and public schools.
- QUALITYstarsNY website to launch Family Portal - a designated space on the website to help families identify quality early learning programs and promote quality at home and in the classroom.

Take a look at their newsletter (attached) or navigate over to their website: <http://www.earlychildhoodnyc.org/> (*PD\_Quality\_Stars*)

## **CONFERENCE ANNOUNCEMENT**

Men of Color: Heath, Mental Health and Suicide Prevention.

September 25, 2013 from 9:00a to 1:00pm.

Co-hosted by the Administration for Children and Families and a host of other agencies, this FREE symposium will include a keynote address by Former US Surgeon General David Satcher MD, PhD as well as workshops by experts in the field of behavioral health and wellness. *See attached flyer for more details. (PD\_Men\_of\_Color\_Symposium)*

## **CHALLENGING BEHAVIORS WEBINAR**

**Community Solutions at the University of South Florida** will be hosting a 3 part professional development webinar series to provide early childhood caregivers and program staff information on how to help parents address challenging behaviors of young children and identify discipline strategies that promote positive social and emotional development.

The first part of the series is called: "Building a Strong Foundation: Positive Parent-Child Relationships as Prevention" and will be on September 26th at 2pm.

For more information and to register follow the link:

<http://cfscommunitysolutions.cbcs.usf.edu/webinars/ellingsen.cfm>.

**REMINDERS... So good we had to post them more than once!**

**REMINDER... FATHER INVOLVEMENT OPPORTUNITY!**

Dad's Take your Child to School (DTYCTS) is an event that promotes father involvement by encouraging fathers, stepfathers, foster fathers, grandfathers, uncles, brothers, godfathers, and other significant male caregivers to take their children to their school or Head Start program. Visit the DTYCTS website at <https://sites.google.com/site/dtyctsnyc/> to learn more about organizing your own DTYCTS event. *See Attached flyer and materials! (FAMILIES\_DTYCTS)*

**Date: Tuesday, September 17th 2013**

**REMINDER... NYSHSA SCHOLARSHIP**

The New York State Head Start Association is giving out three \$500 awards each to a current staff member, a current parent and a "graduate" of a Head Start Program.

To receive the scholarship that will be distributed on May 2014, you must submit an application by **November 15, 2013**. Visit their website at <http://www.nyheadstart.org/> for information about this and other opportunities.

For questions, comments, or submissions, contact John Borrero at

[john.borrero@acs.nyc.gov](mailto:john.borrero@acs.nyc.gov)