

Housing Questionnaire

(Complete this form if you are not in permanent housing)

If the household has two parents/caretakers, give both names.

Parent/Caretaker 1: _____
Last First Middle

Date of Birth: _____

Parent/Caretaker 2: _____
Last First Middle

Date of Birth: _____

Address: _____ Phone: _____

Where are you and your child(ren) living? (Check one box)

- With another family or other person because of a loss of housing, economic hardship, or similar reason
(sometimes called "doubled-up")
- In a shelter
- In a hotel or motel
- In a car, park, bus or train station, or campsite
- Other temporary living situation (Describe): _____

I swear and/or affirm that all of the information I have given about my housing status is true and accurate.

Signature of Parent/Caretaker

Date

Signature of Parent/Caretaker

Date

Please have one of the following individuals complete the information below to verify your address and housing status.

- Housing or service provider
- Shelter provider *(families who live in a shelter must provide documentation)*
- NYC DoE Students in Temporary Housing liaison *(if family has an older child attending public school)*
- I do not have a housing or service provider, do not reside in a shelter, or do not have an older child attending public school.

If you do not have proof of address or housing status, your signature above affirms that all information you have given about your housing status is true and accurate.

I (the individual selected above) affirm that the information regarding the housing status of the applicant is true and accurate.

Name: _____

Title: _____

Agency /Organization: _____

Signature: _____

Date: _____

Instructions for Completing the Housing Questionnaire

Housing Arrangements

Below is an explanation of the housing arrangements listed on the Housing Questionnaire:

- In permanent housing means that the family’s living arrangements are “fixed, regular, and adequate.”
- With another family or other person (sometimes called “doubled-up”): Check this box if the child is sharing the housing of others because of a housing loss, economic hardship, or similar reason.
- In a shelter: Check this box if the child is living in an emergency or transitional shelter. This includes family shelters, domestic violence shelters, and transitional living programs.
- In a hotel/motel: Check this box if the child is living in a hotel or motel because the child doesn’t have another adequate place to live.
- In a car, park, bus or train station, or campsite: Check this box if the child is living in a car, park, bus or train station, or campsite.
- Other temporary living situation: Check this box if the child is living in another temporary housing situation and doesn’t have a “fixed, adequate, and regular” nighttime residence.

Determining that a Child Lives in Temporary Housing

For more information about determining whether a child is in temporary housing, see the National Center for Homeless Education’s “Determining Eligibility for Rights and Services Under the McKinney-Vento Act,” available at:

http://center.serve.org/nche/downloads/briefs/det_elig.pdf.

You may also call the New York State Technical and Education Assistance Center for Homeless Students (NYS-TEACHS) at 800-388-2014 (www.nysteachs.org) with questions about whether a child should be considered temporarily housed (*homeless*).

Confidentiality

Keep a child’s housing information confidential to the best of your ability.