



The City of New York
BUSINESS INTEGRITY COMMISSION
100 Church Street · 20th Floor
New York · New York 10007
Tel. (212) 437-0500

Daniel D. Brownell
Commissioner and Chair

February 15, 2019

COMMISSION DIRECTIVE

To: All Licensees and Class 1 Registrants of the Business Integrity Commission

You are required to complete two Solid Waste and Recycling Semi-Annual Reports for 2018: one for the period of January through June 2018 and the other one for the period of July through December 2018. Please complete the two forms separately and provide information about collection and disposal of refuse, construction and demolition debris, landscaping material, and recyclables. Note that the forms reflect the new commercial recycling and organics collection and disposal procedures.

You must complete and return these forms to the *Department of Sanitation* by email (BPBPCSurvey@dsny.nyc.gov) or mail (125 Worth Street, Room 732, New York, NY 10013, Attention: Private Carter Survey) no later than **May 31, 2019**. If you had no reportable tonnage for the periods of January to June 2018 and July to December 2018, please indicate as such in writing.

If you have any questions regarding any aspect of this Directive, please contact the Department of Sanitation at BPBPCSurvey@dsny.nyc.gov or call (646) 885-4809.

This survey is being conducted as part of New York City's Solid Waste Management Study. The data you supply is a vital part of the study and will be used in formulating the City's comprehensive solid waste management plan. Thank you in advance for your cooperation.

YOU MUST RESPOND TO THIS DIRECTIVE

Failure to respond to this directive is a violation of the Commission's rule, 17 RCNY § 1-09, and you may be subject you to civil penalties of up to \$10,000 for each such violation. In addition, failure to respond could adversely affect your licensing status or future license renewal applications.

Sincerely,

A handwritten signature in cursive script that reads "Daniel D. Brownell".

Daniel D. Brownell
Commissioner and Chair

Enclosures